

## Board Meeting Agenda Item Executive Summary

**Supt.'s Office Use Only**

Board Meeting \_\_\_\_\_

Agenda \_\_\_\_\_

Item No. \_\_\_\_\_

<b>Board Meeting Date:</b>	July 1, 2008
<b>Submitted By:</b>	Harrell Harrison, Director of Transportation
<b>Item Description:</b>	Transportation Bus Use Agreement

**Purpose and Explanation:**

Bus Use Agreement with the University of Florida, acting for and on behalf of the Center for Precollegiate Education and Training, for a trip to the Ichetucknee River, and field trips to various locations in the area. Buses will be needed on June 25, 2008, July 2, 2008, July 10, 2008, and July 19, 2008.

### BUDGETARY IMPACT

<b>Funding Source (Description):</b>	<b>Amount:</b>
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<b>Staff Attorney Review &amp; Approval</b> <i>(For Contracts Only)</i>	Date: <u>6/13/08</u> Initial: <u>RH</u>	ADDITIONAL INFORMATION Yes: <u> X </u> No: <u>     </u>
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**VEHICLE USE AGREEMENT**

THIS AGREEMENT, entered into this \_\_\_\_\_ day of July, 2008 by and between **THE SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA**, 1800 S.E. Hawthorne Road, Gainesville, Florida 32601, (the "School Board") and the **UNIVERSITY OF FLORIDA**, acting for and on behalf of the Center for Precollegiate Education and Training, Post Office Box 112010, Gainesville, Florida 32611-2010, (the "User"). The parties agree as follows:

1. The **School Board** will provide bus transportation for **User** as described in Attachment "A" hereto, within Alachua and adjacent counties. Dates and number of buses may be changed by a written request from **User** submitted to **School Board** at least seven (7) days in advance of the new specified date and approved by **School Board's** Director of Transportation. This Agreement may be terminated at any time by either party giving thirty (30) days' advance written notice to the other party.
2. The bus or buses will be operated by an employee of the **School Board**, who is licensed to drive a school bus, and shall be assigned by the Director of Transportation. Passenger limitations shall apply. Buses may be used under this Agreement only if buses and fuel are available at the times requested, and such use shall not interfere with or impair regular school transportation. The **School Board** shall be the final authority as to the availability of buses and fuel. The **School Board** shall not be responsible for loss or damage to any goods or other property placed or carried in the bus arising from any cause whatsoever.
3. **User** shall reimburse the **School Board** for the costs of school bus(es) at the rate of \$2.00 per mile, plus \$25.00 per hour for each bus used for the first eight (8) hours of use in a 24-hour period; and \$37.50 per hour for each bus used in excess of eight (8) hours in a 24-hour period. The costs for partial hours of use will be pro-rated. The hourly cost for each bus shall be calculated starting when the bus leaves the regular storage facility and ending when the bus returns to the storage facility. **School Board** shall bill **User** for charges incurred. **User** shall pay the bill within (30) days from receipt. The **School Board** shall provide for all costs of bus maintenance and agrees to provide the bus(es) in clean condition and in good repair.
4. Neither **School Board** nor **User** assumes any liability for any acts or omissions of the other party. This Agreement is made pursuant to section 1006.261, Florida Statutes, and the parties agree that they will comply with the provisions thereof.

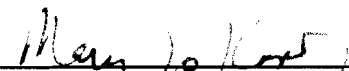
IN WITNESS WHEREOF, the parties have executed this Agreement at Gainesville, Alachua County, Florida, the date first above written. Each person signing below represents that s/he has full authority to execute this Agreement and bind the party on whose behalf s/he signs.

**THE SCHOOL BOARD OF ALACHUA COUNTY,  
FLORIDA**

**UNIVERSITY OF FLORIDA, for and on  
Behalf of the Center for Precollegiate  
Education and Training**

By: \_\_\_\_\_  
Its Chairman

Attest: \_\_\_\_\_  
Superintendent

By:  \_\_\_\_\_  
Mary Jo Koroely, Ph.D.  
Director of UF CPET

Approved as to form:

\_\_\_\_\_  
**James F. Lang, School Board Attorney**

Center for Precollegiate Education and Training

334 Yon Hall  
PO Box 112010  
Gainesville, FL 32611-2010  
352-392-2310  
352-392-2344 Fax

**Date:** June 9, 2008

**To:** Sandy Williams, Alachua County School District Transportation

**From:** Sara Day, Center for Precollegiate Education and Training

**Re:** Request for Transportation

Student Science Training Program – Student Educational Program

We would like to reserve transportation for approximately 140 people including chaperones.

The event will be on Saturday July 19. We will need bus service all day for an Ichetucknee River Clean-Up. We will depart at 8:00 AM from the UF campus at Beaty Towers and return at 5:00 PM to the UF campus at Beaty Towers.

Summer Science Institute – Teacher Educational Program

In addition to the original request I would like to request one bus for the follow dates and times

Wednesday, June 25, 2008

Depart Health Science Center @ 1:00 PM → Veterinary Science Building

Depart Veterinary Science Building @ 4:00 PM → Health Science Center

Wednesday, July 2, 2008

Depart Florida Museum of Natural History @ 12:30 PM → Reitz Union

Thursday, July 10, 2008

Depart Keys Residential Complex → Field Day/Several Locations within the area

Return to Keys Residential Complex @ 4:30 PM

Thank you for your assistance Sandy.

Let me know if any additional information is required.

ATTACHMENT "A"