

Board Meeting Agenda Item Executive Summary

Supt.'s Office Use Only

Board Meeting _____

Agenda _____

Item No. _____

Board Meeting Date:	January 15, 2008
Submitted By:	David Edwards
Item Description:	Tech Prep Articulation Agreement

Purpose and Explanation:

Students who complete a Tech Prep articulated program in career and technical education are eligible to receive advanced credit standing at Santa Fe Community on the basis of program completion and successful completion of a competency exam.

The attached agreement is for the Diversified Career Technology programs at Santa Fe and Eastside High Schools. This agreement has been reviewed by Santa Fe Community College's faculty and administration and Alachua County Public Schools' instructors and administrators.

BUDGETARY IMPACT

Funding Source (Description): N/A

Amount: N/A

Staff Attorney Review & Approval <i>(For Contracts Only)</i>	Date: _____ Initial: _____	ADDITIONAL INFORMATION Yes: _____ No: _____
--	-------------------------------	--

**Tech Prep Articulation Agreement Between
Santa Fe Community College
and
School Board of Alachua County**

In a continuing effort to provide opportunities for secondary school students in the Diversified Career Technology program to transition into Santa Fe Community College's postsecondary programs listed below, Santa Fe Community College agrees to award college credit to eligible Alachua County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program Area
Diversified Career Technology

Postsecondary Program Area
Business Administration A.S.
Business Administration A.A.S.
Business Specialist Certificate
Business Management Certificate
Business Management – Retail Management Certificate
Business Management – Real Estate Certificate
Business Management – Marketing Certificate
Business Management – Human Resources Certificate
Business Operations – Human Resources Certificate
Business Operations – Management Certificate

Alachua County
Eastside High School
Santa Fe High School

College
Santa Fe Community College

- I. Articulated Courses
- A. Santa Fe Community College agrees to award college credit hours or admission points to the postsecondary programs listed above upon demonstration of mastery of competencies in the courses below.
- B. The following course sequence must be completed with a "B" or better before assessment will be made to award Santa Fe Community College credit hours and/or admission points:

High School Courses	SFCC College Courses	College Credits
8209020 Computing for College & Careers (BST) or 8200330 Computer and Business Skills 8200320 Keyboarding and Business Skills	CGS 1000 Introduction to College Computing	3
8303010 Diversified Career Technology Principles 8303020 Diversified Career Technology Applications	GEB 1011 Introduction to Business	3

- C. Representatives of Santa Fe Community College's Business and Information Technology Education programs will review, at least annually, the content of the

high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

- A. Comprehensive College Examination: To receive college credit, students must meet the following criteria:
1. Receive a grade of "B" or above in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor to take a comprehensive examination for the articulated course(s).
 2. Pass the comprehensive institutional examination(s) approved by the Business and Information Technology Education programs coordinators. The high school instructor and the SFCC programs coordinators will make arrangements through the Tech Prep assessment coordinator to administer the examination once a year. The high school and college faculty will identify course competencies.
 3. Students who score an average of 70% on the four comprehensive institutional examinations (70% on CGS 1000) or on a credit-by-exam examination will have their exam score(s) and the college course(s) and credit(s), which have been approved for articulation, recorded on a Tech Prep Certificate of Mastery which will be provided to the student. The exam results will be reported to Santa Fe Community College's Tech Prep coordinator and Business programs representatives and the school district Tech Prep coordinator.
 4. If the credit(s) for the articulated course(s) meet Certificate, A.A., A.A.S., or A.S. degree requirements, then the student will have the option of applying them toward the Certificate, A.A., A.A.S., or A.S. degree.
 5. Passing the comprehensive institutional examination(s) will allow the student to progress to the next college course in the sequence of study, whether or not the student has the course posted on his/her college transcript.
 6. In order for the articulated credit(s) to be accepted as an accelerated mechanism and a letter grade posted on a college transcript, a student must be enrolled at Santa Fe Community College. Initial enrollment at Santa Fe Community College must occur within two (2) years of high school graduation.
 7. Students should submit a copy of their Tech Prep Certificate of Mastery with their program application.

B. Student Responsibilities and Fees

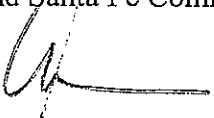
1. The student is responsible for contacting the Tech Prep Assessment Office to initiate the procedure for the awarding of credit earned through the Tech Prep assessment process.
2. Students who earn credit(s) through the comprehensive examination process may be assessed the required fee.

III. Sharing of Data

Santa Fe Community College and School Board of Alachua County agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Tech Prep program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. Santa Fe Community College will provide information about the sharing of data in its annual notification to students.

This Tech Prep Articulation Agreement is effective August 1, 2007, and replaces any previously existing agreements between these parties relating to the aforementioned program. The approved articulated components are based on the current Santa Fe Community College course catalog. It is understood that this agreement is subject to review on an annual basis. If no party requests modification or termination of this agreement within the 60 days prior to the anniversary of this Agreement, it shall continue for an additional 12-month period.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in accordance with the provisions of the Tech Prep Articulation Agreement between School Board of Alachua County and Santa Fe Community College.



 Interim Vice President for Academic Affairs
 Santa Fe Community College, Florida

10/8/07

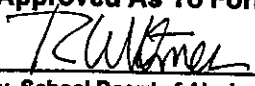
 Date

 Superintendent, School Board of Alachua County

 Date

 Chairperson, School Board of Alachua County

 Date

Approved As To Form

 By _____
 Attorney, School Board of Alachua County