

**REGULAR SCHOOL BOARD MEETING
Kirby-Smith Center**

**NOVEMBER 16, 2004
Tuesday, 6 p.m., or as soon
thereafter following Board
Reorganization Meeting**

The mission of the Alachua County school district, the vital force in the heart of northern Florida, is to guarantee each student will excel in every chosen arena through an education system characterized by compassion and integrity, an engaging curriculum tailored to meet individual needs and aspirations, application of innovative approaches, and the courage to continuously form and reform to meet every new challenge.

AGENDA

A. CALL TO ORDER--PLEDGE OF ALLEGIANCE (Gainesville High School NJROTC)

B. APPROVAL OF MINUTES OF BOARD MEETING OF NOVEMBER 2, 2004

C. ADOPTION OF AGENDA

D. BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS

E. RECOGNITION(S)

- 1. Winners of the Intellectual Freedom and Jim Harbin Media Contests Debra Bruner
- 2. Finalists in the 2004 National Science Competitions Quintana

F. CITIZEN INPUT *(Fifteen (15) minutes will be provided for citizens to address the Board prior to the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*

G. PRESENTATION(S)/REPORT(S)

- 1. Budgeting/Financial Update Birkett
- 2. Oasis Charter School Update Birkett

The Regular Board Meeting will be recessed.

PUBLIC HEARING--*(This is the opportunity for the public to present testimony on this issue. It is requested that speakers keep their comments to approximately three (3) minutes.)* A public hearing has been scheduled for 6:30 p.m. on the adoption of the emergency action taken October 5, 2004, amending the 2004-05 school calendar.

The Public Hearing will be adjourned and the Regular Board Meeting reconvened.

H. ACTION ITEMS

- 1. Appointment of School Board Attorney and Establishment of Fees Chairman

2. Adoption of the 2004-2005 Proposed School Board Member Salary (\$32,117), Pursuant to Section 1001.395, Florida Statutes Boyd

RECOMMENDED ACTION: It is recommended that the School Board adopt the School Board member salary of \$32,117 as calculated in accordance with the formula for compensation of elected county constitutional officers established in Chapter 145, Florida Statutes.

3. Bid Award for Project SBAC C0032—Shell Elementary School New Multi-Purpose Building Gable

Bids for the construction of this project were received on November 4, 2004. Recommendations will be presented.

4. District Facilities Five-Year Work Program Gable

This program has been prepared as required for submission to the Department of Education. The program represents a five-year schedule of major repair, renovation, and capital outlay projects together with projections of available revenue. The District must submit this program annually and may revise the program at any time to reflect new project priorities and available revenue.

RECOMMENDED ACTION: The administration recommends that the School Board approve the program for submission to the Department of Education.

5. Retraction of “Withdrawal Notice” to the Florida School Boards’ Insurance Trust ... Hotary

On July 20, 2004, a “notice of withdrawal” was approved and forwarded to the Florida School Boards’ Insurance Trust (Trust). The intent of the letter was to allow the District the opportunity to seek out alternative insurance programs for comparison of price, while at the same time placing the Trust on notice of the District’s potential withdrawal.

RECOMMENDED ACTION: The administration recommends retraction of the “Notice of Withdrawal” be sent to the Florida School Board’s Insurance Trust.

6. Legislative Priorities, 2005 Boyd

RECOMMENDED ACTION: It is recommended that the School Board approve the 2005 Legislative Priorities as presented.

7. Disaster Relief Funding Agreements for Tropical Storm Bonnie and Hurricane Charley, Hurricane Frances, and Hurricane Jeanne Ward

The State of Florida Department of Community Affairs has sent the following Disaster Relief Funding Agreements:

- Tropical Storm Bonnie and Hurricane Charley (05-PA-C%-03-11-03-886)
- Hurricane Frances (05-PA-G%-03-11-03-833)
- Hurricane Jeanne (05-PA-E=-03-11-702)

RECOMMENDED ACTION: It is recommended that the School Board approve the agreements as presented for submission to the Florida Department of Community Affairs, and confirm the superintendent, chief executive officer of the School Board, as the signature authority.

- 8. Cancel/Schedule Board Meetings(s)/Workshop(s) Boyd
 - a. Cancel the Board Meetings scheduled for December 21, 2004, and January 4, 2005, due to Winter Holidays
 - b. Cancel the April 5, 2005, Board Meeting due to Spring Holidays
- 9. Student Cases Robinson
 - a. Student Case No. 0405-07-X b. Student Case No. 0405-08-X
 - c. Student Case no. 0405-09-X

I. CONSENT AGENDA

RECOMMENDED ACTION: The superintendent recommends that the School Board approve the Consent Agenda as described in items 1-11.

- 1. Employment of Personnel--Attachments A & B Longstreth
- 2. Change Order(s) Approved under Policy 8.53(1)--Attachment C Gable
- 3. Bid(s) and Requisition(s)--Attachment D Hackett
- 4. District Consultant Services--Attachment E Hackett
- 5. Purchased Products/Services--\$12,500 to \$24,999--Attachment F Hackett
- 6. Donations Birkett

Target
 Archer PTA
 Kevin R. Griffin Inc.
 Florida Certified Organic
 Growers and Consumers Inc.
 Pappas and Tapley
 Orthodontics
 Nephrology Associates of
 North Central Florida, PA
 Adaptive Equipment
 Carol Shelley
 Christine Kirsch
 Voices of Concerned Citizens
 of Hawthorne
 Dunn Engineering of
 Gainesville Inc.

Gator Textbooks
 Alachua Co. Public School
 Foundation
 TSAS, Inc.
 The Rock School
 Florida Rock Industries
 Mr. Jeff Tice
 Norton PTA, George R. Zinger
 Hitchcock's Foodway
 Shell Elementary School PTA
 Box top for Education
 Vickie Dyal
 Mr. William Enne King
 Mr. Shane Phillis
 Mr. Eric Segal
 Ms. Belinda W. Nix

Mr. Andrew L. Smock

- 7. Inventory Droppage Report – August 1, 2004-October 29, 2004 McNeal

A list of equipment submitted for droppage from property records due to fair wear and tear, vandalism, theft, trade-in’s sales, etc. The droppage report is reported by property number, school and classification summary.

- 8. Contract #SFA04RDC-1081 with Success for All Foundation, Inc. Hall

This agreement will implement the Success for All Reading Program at Rawlings Elementary School upon execution of this contract and shall continue through June 30, 2005, at the cost of \$93,314. Grant funds are provided specifically for this purpose.

- 9. Agreement with the Alachua County Commission on behalf of Healthy Kids Omer

A contract has been prepared for Alachua County government to contribute to the School Board of Alachua County \$40,000 for Healthy Kids insurance premiums. This program provides an affordable comprehensive health insurance package for school-age children who are not covered by private insurance or Medicaid.

- 10. Oasis Enrichment Academy Dissemination Grant Omer

A proposal has been prepared for submission by Oasis Enrichment Academy to the Department of Education for Public Charter School Dissemination Grant. Oasis Enrichment Academy is requesting \$100,000.

- 11. Certificate of Final Inspection for Project SBAC B0307—Duval/Metcalf/Prairie View/Waldo Elementary Schools Court Covers Gable

The project architect and the facilities department staff have inspected this project. It is requested that the Board authorize final payment to the contractor upon total acceptance. Final contract amount is \$305,341.91.

- J. **DISCUSSION ITEM**—Review/Update Board Member Committee Assignments Chairman

- K. **CITIZEN INPUT (cont’d)** *(This provides citizens the opportunity to address the Board following the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*

L. BOARD MEMBER/SUPERINTENDENT REQUESTS

M. ADJOURNMENT

NOTE: The Annual Meeting of the Alachua County School Board Leasing Corporation is scheduled for Tuesday, November 16, 2004, Kirby-Smith Boardroom, 7 p.m., or as soon thereafter as the Regular School Board meeting is adjourned.

Persons with disabilities who require assistance to participate in the meeting are requested to notify the Office of the Superintendent at (352) 955-7527 (Voice) or (800) 955-8771 (TDD) at least 48 hours in advance, so their needs can be accommodated.

**SCHOOL BOARD OF ALACHUA COUNTY
PERSONNEL SERVICES DEPARTMENT
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

November 16, 2004

Appointments

Appointee	Location	Assignment	Effective Date	Explanation
Bock, Martha	Exceptional Child	Teacher Specialist	11/01/04	Appointment
Briggs, Benita	Talbot Elem.	ESE*	10/26/04	Appointment *Special Permit, Out of Field
Graham, Ashlea	Lake Forest Elem.	Second Grade	10/14/04	Appointment
McDaniel, Carol	Shell Elem.	80% Sixth Grade	10/19/04	Appointment
Osejo, Janice	Foster Elem.	60% Fifth Grade	10/27/04	Appointment
Ridaught, Patricia	Norton Elem.	Third Grade	10/26/04	Appointment
Rutledge, John	Wiles Elem.	Primary	09/10/04	Appointment

**SCHOOL BOARD OF ALACHUA COUNTY
PERSONNEL SERVICES DEPARTMENT
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

November 16, 2004

Resignations, Terminations, and Leaves

Appointee	Location	Assignment	Effective Date	Explanation
Scott, Michael	Wiles Elem.	Primary	10/01/04	Leave Family Medical 10/01/04 – 01/07/05
Wohl, Ana	Exceptional Child	Teacher Specialist	09/23/04	Leave Illness 09/23/04 – 10/22/04
Fiedler, Maria	Sidney Lanier Center	Physical Therapist	11/30/04	Resignation
Friedberg, LuAnn	Lake Forest Elem.	Primary	10/28/04	Resignation
Geltner, Jill	Chiles Elem.	Guidance Counselor	10/18/04	Resignation
Morrell, Kyle	Norton Elem.	Physical Education	11/24/04	Resignation
Bock, Martha	Exceptional Child	ESE Supervisor	09/30/04	Termination of DROP

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

November 16, 2004

Appointments

Appointee	Location	Position	Effective Date	Explanation
Sowell, Latasha	Talbot Elementary	ESE Instructional Aide	10/18/04	Additional Unit
Anderson, Glenn	Buchholz High	Food Service Assistant I	10/25/04	Appointment
Askera, Mary Ann	Eastside High	Food Service Assistant I	10/19/04	Appointment
Barrand, Teresa	Westwood Middle	Instructional Aide	10/25/04	Appointment
Breedlove, Imelda	Gainesville High	Food Service Assistant I	10/18/04	Appointment
Briggs, Perry	A. Quinn Jones Center	ESE Aide	10/25/04	Appointment
Inskeep, Cynthia	Bishop Middle	Guidance Clerical Aide/Aide I	10/25/04	Appointment
Jones, Dana	Horizon Center	ESE Aide/Aide II	10/12/04	Appointment
McKeever, Brittany	Hidden Oak Elementary	EDEP Aide	10/14/04	Appointment
Patel, Jigana	Terwilliger Elementary	EDEP Center Aide	10/13/04	Appointment
Rolston, Reshanda	Ft. Clarke Middle	Food Service Assistant I	9/30/04	Appointment
Bass, Barbara	Hawthorne High	Aide I Computer	10/18/04	Replacement
Bilal, Hanan	Fearnside Center	Family Liaison Specialist	10/18/04	Replacement
Davis, Yasmaine	Loften Center	Food Service Assistant I	10/18/04	Replacement
Ross, Kimberly	Buchholz High	ESE Aide	10/11/04	Replacement
Tibbetts, Joseph	Information Resources	Computer Operator I	10/25/04	Replacement

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

**November 16, 2004
Other Personnel Changes**

Appointee	From	To	Effective Date	Explanation
Diaz, Wilma	Fearnside Center/Family Services Liaison	Fearnside Center/Social Services Worker	10/19/04	Promotion
McDonald, Richard	Locksmith/Maintenance	Physical Plant Mechanic/Maintenance	10/11/04	Reclassification
Vessella, Marisa	Lake Forest Elementary/EDEP Activity Leader	Lake Forest Elementary/EDEP Center Aide	10/7/04	Reclassification
Atria, Catherine	Teacher Science/Buchholz High	Personnel/Personnel Specialist	10/25/04	Reclassification/ Relocation
Lee, Jejetta	Superintendent/Word Processing Specialist	Personnel/Administrative Secretary	10/11/04	Reclassification/ Relocation
Cornell, Julia	Mebane Middle/Food Service Assistant I	District Food Service/Food Service Assistant I	10/25/04	Relocation
Mahamery, Blanche	Santa Fe High/Food Service Assistant II	Mebane Middle/Food Service Assistant II	10/25/04	Relocation

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

November 16, 2004

Resignations, Terminations, and Leaves

Appointee	Location	Position	Effective Date	Explanation
Seawright, Rebecca	Buchholz High	Registrar	10/01/04	DROP: 10/01/04-09/30/09
Hardy, Demetra	Glen Springs Elementary	Food Service Assistant I	11/16/04	Leave: 11/16/04-12/02/04
Kitchens, Karlene	Kanapaha Middle	Food Service Assistant Manager	08/13/04	Leave: 08/13/04-01/07/05
Morales, Zoila	Littlewood Elementary	ESE Aide	10/19/04	Leave: 10/19/04-06/01/05
Munnerlyn, Frances	Shell Elementary	Food Service Assistant I	6/03/04	Leave: 06/03/04-06/01/05
Russell, Micheal	A. Quinn Jones Center	ESE Aide	10/01/04	Leave: 10/01/04-10/13/04
Wallace-Buchanon, Victoria	Chiles Elementary	EDEP Activity Leader	10/11/04	Leave: 10/11/04-11/30/04
Blount, Linda	Fearnside Family Services Center/Head Start	Head Start Assistant	10/12/04	Resignation
Curry, Kenny	Transportation	Bus Driver	10/8/04	Resignation
Dodge, Jacqueline	Littlewood Elementary	ESE Aide	11/1/04	Resignation
Jones, Lisa	Newberry High	Food Service Assistant I	10/29/04	Resignation
Kitto, Winona	Glen Springs Elementary	EDEP Activity Leader	10/16/04	Resignation
McAllister, Miles	Glen Springs Elementary	EDEP Activity Leader	10/21/04	Resignation
Rhodes, Shayna	Talbot Elementary	EDEP Activity Leader	10/28/04	Resignation
Ruiz, Sacha	Hidden Oak Elementary	ESE Aide	11/10/04	Resignation
Whaley, Charmaine	Horizon Center	ESE Aide	11/10/04	Resignation
Bigham, Beverly	Prairie View Academy	EDEP Activity Leader	10/8/04	Retirement

November 16, 2004
AGENDA ATTACHMENT

APPROVED CONSTRUCTION CONTRACT CHANGE ORDERS

- (1) Change Order Number Two for Project SBAC B0307—Duval / Metcalfe / Prairie View / and Waldo Elementary School Court Covers

On November 3, 2004, the Superintendent authorized execution of Change Order Number Two to the construction contract. This change order adds \$3,794.07 to the contract, revising the contract total to \$305,341.91, and represents costs for modifying existing soil conditions for foundations at Duval Elementary School. This change order adds two (2) consecutive calendar days to the contract time. This is the final change order on this contract.

BID OPENED OCTOBER 22, 2004

**A. PRINTING PAPER AND SUPPLIES -
ANNUAL CONTRACT**

**(BID #05-16)
Printing Department
(General Fund)**

Bid establishes fixed unit prices for various types and quantities of printing paper and supplies (colored paper, envelopes, ink, etc.) to be ordered as needed by the Printing Department. The contract performance period begins November 16th, 2004, and ends October 31st, 2005.

12 Bids Solicited
6 Bids Received

Recommend award to the following low responsive and responsible bidders meeting the specifications:

Vendor	Lots	Total Estimated \$ Amount
Mac Papers	A,B,C,D	\$66,745.00
Unisource Worldwide, Inc.	E	\$19,903.00
A.B. Dick Company	F,G	\$5,969.00

Total Estimated Contract Value: \$92,617.00

STATE BOARD RULE 6A-1.012(5) – STATE CONTRACT #405-200-02-01

- B.** Request consent to utilize the rates, terms, and conditions contained in the State of Florida Contract for Liquefied Petroleum Gas (#405-200-02-01) with Ferrellgas of Alachua County to provide propane gas on an as-needed basis to all District sites. The contract performance period begins November 1, 2004, and ends October 31, 2007. The estimated annual value of this contract is \$132,254.63.

STATE BOARD RULE 6A-1.012(5) – DUVAL COUNTY PUBLIC SCHOOLS BID #ITB-008-03/DB

- C.** Request consent to utilize the unit prices, terms, and conditions contained in the Duval County Public Schools Bid No. ITB-008-03/DB with Kleen Air Research to implement scheduled replacement of air conditioning filters in all District schools and departments six times per year. Kleen Air Research has agreed to offer the same unit prices and terms and conditions contained in this contract to the School Board of Alachua County from January 1, 2005 through December 31, 2005. The annual estimated value of this contract is \$150,000.

BID RENEWAL

D. DISTRICT FINANCIAL ADVISOR (Bid #01-25)
– ANNUAL CONTRACT Planning and Budget Department

Request consent to renew Ford & Associates contract with the District to provide as-needed financial consultation services regarding the sale of bonds, for the period beginning January 16, 2005 and ending January 15, 2006. Consultant's fees are paid for out of the proceeds of the bond(s) sale.

BID RENEWAL

E. CONTRACT ROOFING LABOR (BID #03-18)
– ANNUAL CONTRACT Facilities Department
(Various Funds)

Bid establishes fixed hourly rates for roofing crews and equipment (including 2-man crews, and Apprentice and Roofing Laborers) to be used on an as-needed basis by the Facilities Department.

Recommend bid with **Ferber & Osteen Roofing and Sheet Metal Contractors, Inc. (Primary Contractor)**, and **Perry Roofing Contractors (Secondary Contractor)** be renewed for the period beginning January 1, 2005 and ending December 31, 2005. The annual estimated value this contract is \$120,000.

BID RENEWAL

F. CARPET AND TILE INSTALLATION (BID #03-28)
– ANNUAL CONTRACT Facilities Department
(Various Funds)

Bid establishes fixed unit prices to furnish and install carpet and tile on an as-needed basis in District schools and departments, as requested by the Facilities Department.

Recommend bid with **Florida Business Interiors** be renewed for the period beginning February 1, 2005, and ending January 31, 2006. The annual estimated value of this contract is \$100,000.

BID RENEWAL

G. MASONRY SERVICES (Bid #03-33)
– ANNUAL CONTRACT Facilities Department
(Various Funds)

Bid establishes fixed hourly rates for masonry crews (including 2-man crews, Journeymen Mason, Apprentice Mason, and Mason Helper) to be utilized on an as-needed basis by the Facilities Department.

Recommend bid with **George Burns Enterprises, Inc.** be renewed for the period beginning March 1, 2005 and ending February 28, 2006. The estimated annual value of this contract is \$85,000.

BID RENEWAL

H. PAINTING SERVICES – ANNUAL CONTRACT

BID#04-21)
Facilities Department
(Various Funds)

Bid establishes fixed hourly labor rates for painting crews (2-Man Crew, Journeyman Painter, and Journeymen Painter's Helper) to perform various interior/exterior painting projects.

Recommend bid with **K.C. Painting (Primary Contractor)** and **Shivers Paint and Waterproofing (Secondary Contractor)** be renewed for the period beginning January 1, 2005, and ending December 31, 2005. The estimated annual value of this contract \$25,000.00.

- 1. TO: CONTRACT SOLUTIONS**
FOR: Furnish and install auditorium seating (673 seats) at Buchholz High School (includes removal and disposal of old seating)
AMOUNT \$99,959.89 (SBAC Bid #02-08)
FUNDS: 037G-0431; '01-02 2 Mill
REQUESTED BY: Facilities Department

- 2. TO: CALICO INDUSTRIES, INC.**
FOR: Food service smallwares (cooking utensils) for Duval, Finley, Foster, Lake Forest, Lanier, Littlewood, Metcalfe, Williams, Lincoln, Bishop, Westwood, GHS, Alachua, Archer, HHS, Mebane, NHS, SFHS, Shell, Waldo, and Terwilliger cafeterias.
AMOUNT \$33,061.05 (6A-1.012(5); Citrus County Bid #2002-28)
FUNDS: 0410-8001; Food Service Fund
REQUESTED BY: Food Service Department

DISTRICT CONSULTANT SERVICES [School Board of Alachua County Policies, Ch. 7, Section 7.31(3)(d)]

CONSULTANT	DESCRIPTION OF SERVICES	TERM	DEPARTMENT	PURCHASE ORDER AMOUNT
Technology Pathways Corp.	TechPaths Curriculum Mapping Training Consultant	11/05/04- 06/30/05	Staff Development	\$5000.00
Bonnie Valdes	Project CRISS Workshop Consultant	11/01/04	Staff Development	\$863.25

PURCHASED PRODUCTS/SERVICES; \$12,500 TO \$24,999

P.O. #	FUND	AMOUNT	VENDOR NAME	PRODUCTS/SERVICES PURCHASED	DEPARTMENT	STATUS
PO87117	0420 (Head Start	\$16,000	Vivian Filer, ARNP	Nurse consultant for Head Start 8/1/04 - 7/31-05	Head Start	Medical Services FS 287.058
PO87500	0420 (ESE)	\$15,935.94	Phonic Ear, Inc.	Annual maintenance agreement for Phonic Ear equipment used by ESE students District-wide	ESE	Educational Equipment
0411-1274	Internal Account	\$14,346.75	Jaderloon Company, Inc.	Greenhouse for Loften H.S.	Loften H.S.	RFQ #05-18
PO87504	037K ('04-05 2 Mil)	\$16,162	Trane Company	Extended service warranty for BHS and EHS screw chillers and cooling towers	Facilities	SNAPS # 9913043-1