

**REGULAR SCHOOL BOARD MEETING
Kirby-Smith Center**

**APRIL 20, 2004
Tuesday, 6 p.m.**

The mission of the Alachua County school district, the vital force in the heart of northern Florida, is to guarantee each student will excel in every chosen arena through an education system characterized by compassion and integrity, an engaging curriculum tailored to meet individual needs and aspirations, application of innovative approaches, and the courage to continuously form and reform to meet every new challenge.

AGENDA

A. CALL TO ORDER--PLEDGE OF ALLEGIANCE

**B. APPROVAL OF MINUTES OF SPECIAL BOARD MEETING OF MARCH 11, 2004 AND
REGULAR BOARD MEETING MARCH 16, 2004**

C. ADOPTION OF AGENDA

D. BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS

E. RECOGNITION(S)

- 1. Thinking Cap Quiz Bowl State Championship Brandenburg
- 2. Council for Exceptional Children—Teachers and Paraprofessionals Jodi Joseph

F. CITIZEN INPUT *(Fifteen (15) minutes will be provided for citizens to address the Board prior to the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*

G. SCHEDULED AGENCIES *(This provides agencies the opportunity to address the Board prior to the regular business meeting. Approximately ten (10) minutes will normally be scheduled for each agency.)*

H. PRESENTATION(S)/REPORT(S)

- 1. Budgeting/Financial Update Tougaw
- 2. Oasis Charter School Update Trainor/
Lewis

I. ACTION ITEMS

- 1. Proclamation—National Library Week, April 18-24, 2004 Nancy Case

RECOMMENDED ACTION: The administration recommends that the School Board adopt the Proclamation proclaiming the week of April 18-24, 2004, as National Library Week.

2. Proclamation—The Month of April as Child Abuse Prevention Month Hall
- RECOMMENDED ACTION: The administration recommends that the School Board adopt the Proclamation proclaiming the month of April as Child Abuse Prevention Month.
3. Proclamation—Hazardous Materials Awareness Week, April 26-May 1, 2004 Chairman
4. Ratification of the Teachers Bargaining Agreement, 2003-2006 Robinson
5. Adoption of Teacher Salary Schedule, 2003-2004 Birkett
- RECOMMENDED ACTION: The administration recommends that the School Board adopt the 2003-2004 Teacher Salary Schedule as presented.
6. Bid Award for Project SBAC B0307—Duval, Metcalfe, Prairie View and Waldo Elementary School Court Covers Gable
- Bids for the construction of this project were received on March 23, 2004.
- RECOMMENDED ACTION: The administration recommends that the School Board accept the low base bid of \$274,774 and Additive Alternate 1 in the amount of \$20,000 and award a contract for construction totaling \$294,774 to Holton Construction, Inc., Gainesville, Florida. Completion of this project shall be within one hundred (100) consecutive calendar days from the date indicated in the Notice to Proceed.
7. Bid Award for Project SBAC A0034—Howard Bishop Middle School Science Laboratory Building Gable
- Bids for the construction of this project were received on April 13, 2004. Recommendations will be presented.
8. Bid Award for Project SBAC J0046—Buchholz/Eastside/Newberry High Schools Tennis Courts Gable
- Bids for the construction of this project were received on April 14, 2004. Recommendations will be presented.
9. Elementary School Facilities List Gable
- The Elementary School Facilities List, incorporating Class Size Reduction requirements, has been prepared for the 2004 Spot Surveys as well as for the 2004 – 2009 School Plant Survey.
- RECOMMENDED ACTION: The administration recommends that the School Board approve the Elementary School Facilities List as presented.

10. Spot Surveys for Elementary Schools Gable

The 2004 Spot Surveys have been prepared for classroom additions at six elementary schools (Chiles, Talbot, Hidden Oak, Wiles, Norton, and Newberry).

RECOMMENDED ACTION: The administration recommends that the School Board approve the Spot Surveys as presented.

11. Budget Amendments Tougaw

Budget Amendment No. 12 -- General Fund; Budget Amendment No. 13 -- Capital Projects Funds; and Budget Amendment No. 14 -- Special Revenue Funds, include all budget changes in these funds for the period of February 1, 2004, through February 29, 2004.

RECOMMENDED ACTION: The administration recommends that the School Board approve Budget Amendments No. 12, No. 13, No. 14 as presented.

12. Classrooms for Kids Program, 2003-2004 Gable

The Florida Department of Education (FDOE) has allocated capital outlay funds in the amount of \$3,290,000 to the School Board for participation in the 2003-2004 Classrooms for Kids Program. The funds were allocated pursuant to Section 1013.736, F.S., and will be provided through the issuance of Lottery Revenue Bonds.

RECOMMENDED ACTION: The administration recommends that the School Board approve the Project Allocation List as presented for submission to FDOE.

13. District Effort Recognition Program, 2003-2004 Gable

The FDOE has allocated capital outlay funds in the amount of \$420,000 to the School Board for participation in the 2003-2004 District Effort Recognition Program. The funds were allocated pursuant to Section 1013.736, F.S., and will be provided through the issuance of Lottery Revenue Bonds.

RECOMMENDED ACTION: The administration recommends that the School Board approve the Project Allocation List as presented for submission to FDOE.

14. Classrooms First Bond Proceeds Gable

There is a balance of \$1,679,000, including interest, in the capital outlay funds allocated to the School Board by FDOE for participation in the Classrooms First Bond Program.

RECOMMENDED ACTION: The administration recommends that the School Board approve the Project Allocation List as presented for submission to FDOE.

- 15. Report No. 2004-155 of Alachua County District School Board Florida Education Finance Program (FEFP) Full-Time Equivalent (FTE) Students and Student Transportation for the Fiscal Year Ended June 30, 2003 Trainor

The Auditor General has requested that Report No. 2004-155 be presented to the School Board and filed as a part of the public records of the Board, making mention of this fact in the minutes of the Board.

RECOMMENDED ACTION: The administration recommends that Report No. 2004-155 of Alachua County District School Board Florida Education Finance Program (FEFP) Full-Time Equivalent (FTE) Students and Student Transportation for the Fiscal Year Ended June 30, 2003, as presented to the School Board, be filed as part of the public records of the School Board.

- 16. Audit Report No. 2004-157, Financial and Federal Single Audit Report of the Alachua County District School Board for Fiscal Year Ended June 30, 2003 Trainor

The Auditor General has requested that Audit Report No. 2004-157 be presented to the School Board and filed as a part of the public records of the Board, making mention of this fact in the minutes of the Board.

RECOMMENDED ACTION: The administration recommends that Audit Report No. 2004-157, a Financial and Federal Single Audit Report of the Alachua County District School Board for Fiscal Year Ended June 30, 2003, as presented to the School Board, be filed as part of the public records of the School Board.

- 17. Component Unit Audit Reports – Charter Schools and Alachua County Public Schools Foundation, Inc., Fiscal Year Ended June 30, 2003 Trainor

As required by 218.39(1)(e), Florida Statutes, each charter school and the Alachua County Public Schools Foundation, Inc., has had an annual audit performed by independent certified public accountants. The audit responsibilities included examination of the component units' financial statements, consideration of their internal controls, determination of their compliance with legal requirements, and presentation of reports of audit findings and recommendations relating to those matters.

RECOMMENDED ACTION: The administration recommends that the Component Unit Audit Reports for the charter schools and the Alachua County Public Schools Foundation for the year ended June 30, 2003, be filed as part of the public records of the School Board.

- 18. Proposed New and Revised Job Descriptions—First Reading Robinson
 - a. New Job Description for Administrator on Special Assignment

This job description will facilitate reassignment of administrative personnel on an ad hoc basis with duties to be assigned.

b. Revision of Job Description for Director of Personnel Services

Revision of this job description will more accurately reflect the appropriate job title and description for the director position in Personnel Services.

RECOMMENDED ACTION: The administration recommends that the School Board schedule a public hearing 6:30 p.m., May 4, 2004, to consider the proposed new and revised job descriptions.

- 19. Amendment to Job Description for the Public Information Officer (Supervisor, Community Involvement)—Second Reading Robinson

A public hearing was held March 2, 2004, to consider amendments to the job description for the Public Information Officer.

RECOMMENDED ACTION: The administration recommends that the School Board adopt the job description as amended for the Public Information Officer.

- 20. Student Cases Robinson

- a. Student Case No. 04-11-SB b. Student Case No. 04-12-SB
c. Student Case No. 04-13-X

- 21. Employee Cases Robinson

- a. Employee Case No. 03-04-09E b. Employee case No. 03-04-11E

- 22. Internal Accounts Audit Report – Fiscal Year Ended June 30, 2003 Trainor

As required by Florida Statutes, each district must provide for an audit of the internal accounts at each school. Davis Monk & Company, certified public accountants, performed the audit for fiscal year ending June 30, 2003. The audit responsibilities include examination of the internal accounts financial statements, consideration of their internal controls, determination of their compliance with legal requirements, and presentation of reports of audit findings and recommendations relating to those matters.

RECOMMENDED ACTION: The administration recommends that the Internal Accounts Audit Report for the fiscal year ended June 30, 2003, be filed as a part of the public records of the School Board.

- 23. Selection of Superintendent Finalists Chairman

J. CONSENT AGENDA

RECOMMENDED ACTION: The superintendent recommends that the School Board approve the Consent Agenda as described in items 1-13.

1. Employment of Personnel--Attachments A & B Robinson
2. Change Order(s) Approved under Policy 8.53(1)--Attachment C Gable
3. Bid(s) and Requisition(s)--Attachment D Hackett
4. Purchased Products/Services--Attachment E Hackett
5. Agreement with University of Florida for Use of O'Connell Center Anusavice

This agreement will provide facilities for Buchholz, Gainesville, Eastside, and Santa Fe High Schools for rehearsals and graduations May 28-29, 2004. Fees not to exceed \$18,793.48.
6. Inventory Droppage Report—November 22, 2003 – February 27, 2004 McNeal

This list of equipment is submitted for droppage from property records due to fair wear and tear, vandalism, theft, trade-ins sales, etc. The report is by property number, school and classification summary.
7. Cooperative Agreement with the Alachua County Sheriff West

This is a three-year agreement that will provide for educational services to incarcerated students in the Alachua County Jail.
8. Instructional Materials Adoption Buchanan

On recommendation of the instructional materials committee, Understanding Basic Statistics, 3rd edition (2004), by McDougal-Littell for Probability and Statistics with Applications (Course #1210300) is being submitted for approval, authorizing purchases for implementation, growth and replacement in 2003-2004 and thereafter, subject to availability of funding.
9. Clinical Education Agreement with Shands at AGH Edwards

The Institute of Health Professions at Gainesville High School is an academy program that provides classroom, laboratory, and clinical learning experiences for students interested in a career in a health related field. This agreement allows students to complete their clinical learning experiences through Shands at AGH.
10. Elementary Counseling Grant Omer

A proposal has been prepared for submission to the U.S. Department of Education to add counselors and pilot the Student Success Strategies program at Alachua, Metcalfe, Rawlings, and Terwilliger Elementary Schools. A total of \$384,620 is requested for year one.
11. Student Transition Employment Program (STEP) Perez

This week long, residential program is for visually impaired teens from an eight-county area. Activities will be held at the University of Florida July 11-16, 2004. The program is funded in the amount of \$30,000 by the Division of Blind Services.

12. Transportation Bus Use Agreements Shelton
- a. Agreement with University of Florida Athletic Association to provide bus transportation for Gator Tennis Camps.
 - b. Agreement with City of Gainesville Department of Recreation and Parks to provide transportation for summer day camps.

13. Donations Birkett

Alachua Elementary PTA	Hawthorne High School	Hal Deck
Target	Athletic Booster Club	Heather Brace
Lee Pinkoson	Oihong Li	Florida Rock
Ben Campen	GRU	Glanzer Press
Von Fraser	Rodney J. Long	Terrance F. & Susan B. Millan
John Martin	Law Office/Bruce Smith	Dorcas Circle
D & T Concrete Services	Chestnut Funeral Home Inc.	Shell Elementary PTA
Michael & Kanitra Perry	Sarah N. Levenbaun	Alachua County Middle and
Florida Septic, Inc.	Walter Green	High School Honor Bands
Gainesville Eye	Charles S. Chestnut IV	The Greater Kansas City
Physicians, P.A.,	Michael Anderson	Community Foundation &
Hawthorne Area Chamber	Michael Hamilton	Affiliated Trusts
of Commerce	A.M. Howell/Paul Brace	
Eddie Joe Higginbotham	Art-In-Flowers	
M & S Bank	Image In Inc.	

K. CITIZEN INPUT (cont'd) *(This provides citizens the opportunity to address the Board following the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*

L. BOARD MEMBER/SUPERINTENDENT REQUESTS

M. ADJOURNMENT

- NOTE: The following Meetings are scheduled:
- April 14, 2004, Wednesday, 4 p.m., Special Board Meeting, Boardroom
 - April 16, 2004, Friday, 9:30 p.m., Informal Board Meeting, Boardroom
 - April 20, 2004, Tuesday, 4 p.m., Workshop with Superintendent Search Consultant

Persons with disabilities who require assistance to participate in the meeting are requested to notify the Office of the Superintendent at (352) 955-7527 (Voice) or (800) 955-8771 (TDD) at least 48 hours in advance, so their needs can be accommodated.

**SCHOOL BOARD OF ALACHUA COUNTY
PERSONNEL SERVICES DEPARTMENT
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

April 20, 2004

Appointments

Appointee	Location	Assignment	Effective Date	Explanation
Allen, Deborah G.	Wiles Elem.	ESE (50%)	03/05/04	Appointment
Ashraf, Deborah R.	Irby Elem.	Title I Kindergarten	03/01/04	Appointment
Copeland, Maria C.	Santa Fe High	Spanish	03/16/04	Appointment
Friedberg, LuAnn C.	Lake Forest Elem.	Title I Kindergarten	03/09/04	Appointment
Gregory, Angela W.	Wiles Elem.	Title I Primary (50%)	03/01/04	Appointment
Johnson, Danielle N.	Kanapaha Middle	Social Studies	02/26/04	Appointment
Kindig, Mildred B.	Gainesville High	Math	03/25/04	Appointment
Perez, Joe V.	Archer Community	Title I Reading/Math	03/29/04	Appointment
Ritchie, Donna M.	Rawlings Elem.	Fourth Grade	03/17/04	Appointment
Roberg, Mercy	Duval Elem.	Kindergarten	02/13/04	Appointment
Rutledge, Shennika M.	Rawlings Elem.	First Grade	03/09/04	Appointment
Speer, Jr., James H.	Buchholz High	Gear Up Guidance *	03/02/04	Appointment *Special Policy, Expert in the Field
Walker, Edi E.	Lanier Center	Occupational Therapist	03/15/04	Appointment
Washington, Carrie S.	Idylwild Elem.	Kindergarten	03/23/04	Appointment
Woulard, Quantavious L.	Duval Elem.	VE	03/22/04	Appointment
Defendi, Christina M.	A. Quinn Jones	SED *	03/19/04	Appointment *Special Permit, Out-of-Field
Ostanik, Eric K.	Hawthorne High	Driver Ed * (20%) PE (80%)	03/15/04	Appointment *Special Permit, Out-of-Field

Smith, Sherry C.	Horizon Center	Guidance *	11/12/03	Appointment *Special Permit, Out-of-Field
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April 20, 2004

Appointments (contd.)

Appointee	Location	Assignment	Effective Date	Explanation
Hazen, Lynn C.	Waldo Community	Gifted (50 %) *	02/26/04	Appointment *Special Permit, Out-of-Field

**SCHOOL BOARD OF ALACHUA COUNTY
PERSONNEL SERVICES DEPARTMENT
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

April 20, 2004

Other Personnel Changes

Appointee	From	To	Effective Date	Explanation
Frankenhouser, John E.	Teacher on Leave	Spring Hill Middle Behavioral Resource	03/09/04	Return to Active Duty
Gonzalez, Angela V.	Teacher on Leave	Talbot Elem. Fourth/Fifth Grade	03/10/04	Return to Active Duty
Levins, Joan A.	Teacher on Leave	Newberry Elem. ESE	03/01/04	Return to Active Duty
Pardue, Melissa H.	Teacher on Leave	Mebane Middle ESE/VE	03/29/04	Return to Active Duty
Potter, Sharon T.	Teacher on Leave	Santa Fe High Language Arts (40%) Drama (60%)	03/19/04	Return to Active Duty
McCarthy, April W.	Rawlings Elem. Teacher on Leave	Idylwild Elem. Pre-K Handicapped	03/22/04	Return to Active Duty Transfer
Meyer, Lynn V.	Lincoln Middle Reading	Exceptional Child ESE Teacher Specialist	03/08/04	Transfer

**SCHOOL BOARD OF ALACHUA COUNTY
PERSONNEL SERVICES DEPARTMENT
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

April 20, 2004

Resignations, Terminations, and Leaves

Appointee	Location	Assignment	Effective Date	Explanation
Castronovo, Margo C.	Eastside High	Business Ed	03/01/04	DROP
Hamon, Lois J.	Eastside High	Guidance Counselor	02/01/04	DROP
Braun, George W.	Hawthorne High	Math	03/10/04	Leave Administrative with Pay 03/10/04 - 04/20/04
Burney, Sarah E.	Buchholz High	Gear-Up Counselor	03/09/04	Leave Personal 03/09/04 – 06/04/04
Della Vedova, Jeanette S.	Rawlings Elem.	Drop Out Prevention	03/03/04	Leave Maternity 03/03/04 – 04/30/04
Hall, Gilda E.	Exceptional Child	Speech/Language Therapist	12/16/03	Leave Family Medical/Illness 12/16/03 – 04/09/04
Huckabee, Kerri A.	A. Quinn Jones	SED	02/17/04	Leave Maternity/Family Medical 03/03/04 – 06/02/04
Mitchell, Dana S.	Newberry Elem.	Third Grade	04/16/04	Leave Family Medical 04/16/04 – 05/18/04
Bish, Daryl M.	A. Quinn Jones	SED	02/25/04	Resignation
Dixon, Anne H.	Kanapaha Middle	VE	04/12/04	Resignation
Haynes, Jr, James	Hawthorne High	PE	03/08/04	Amended Resignation

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

**April 20, 2004
Appointments**

Appointee	Location	Position	Effective Date	Explanation
Amos, Margaret	Finley Elementary	Aide I	03/08/04	Additional Unit
Burnett, Patricia	Duval Elementary	ESE Aide	03/04/04	Additional Unit
Carnes, Nanette	Finley Elementary	Aide I	03/08/04	Additional Unit
Jackson, Earnest	Fearnside Center	Records Specialist	03/15/04	Additional Unit
Lim, Jeanie	Idylwild Elementary	ESE Aide	03/08/04	Additional Unit
Rojas-Chastain, Chris	Norton Elementary	ESE Aide	03/15/04	Additional Unit
Venkataraman, Beth	Project Development	Project Development Specialist	03/05/04	Reappointment
Adams, Ronald	Maintenance & Operation	Electronic Technician	03/15/04	Replacement
Antunovich, Ronald	Transportation Department	ESE Bus Attendant	03/08/04	Replacement
Cason, Mary	Chiles Elementary	Custodian	02/23/04	Replacement
Cliffin, Alicia	Duval Elementary	Aide I	03/01/04	Replacement
Cooper, Charlene	Waldo Community	Tutor	03/23/04	Replacement
Dean, Steven	Transportation Department	Bus Driver	03/08/04	Replacement
Degraff, Doris	Waldo Community	Aide I	03/15/04	Replacement
Dhalma, Klugman	Terwilliger Elementary	Guidance Clerical Aide	03/23/04	Replacement
Diaz, Wilma	Fearnside Center	Family Service Liaison	03/29/04	Replacement
Duran, Luis	Transportation Department	Bus Driver	03/01/04	Replacement
Goettling, Rachel	Testing Department	Testing Specialist	03/08/04	Replacement
Griffin, Felicia	Transportation Department	Bus Driver	03/08/04	Replacement
Haley, Stacy	Lake Forest Elementary	Sign Language Facilitator	03/15/04	Replacement
Harper, Rhonda	Transportation Department	Bus Driver	03/08/04	Replacement
Hoskins, Percyette	Buchholz High	ESE Aide	03/08/04	Replacement

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

**April 20, 2004
Appointments (Cont'd)**

Appointee	Location	Position	Effective Date	Explanation
Howard, Kenyetta	Fearnside Center	Family Liaison Specialist	03/24/04	Replacement
Irving, Marion	Lincoln Middle	Custodian	02/23/04	Replacement
Jackson, Stacey	Talbot Elementary	Food Service Assistant I	03/15/04	Replacement
Johnson, Glenn	Transportation Department	Bus Driver	03/08/04	Replacement
Krause, Kathleen	Prairie View Elementary	ESE Aide	03/22/04	Replacement
Mailman, Roney	Transportation Department	Bus Driver	03/08/04	Replacement
McBrayer, William	Westwood Middle	Custodian	03/08/04	Replacement
McBride, Latanya	Newberry High	Executive Assistant	03/22/04	Replacement
Moore, Antoinette	Hawthorne High	ESE Aide	03/08/04	Replacement
Mosby, Tia	Hidden Oak Elementary	Media/CRT Aide	03/15/04	Replacement
Petry, Kelly	Chiles Elementary	CRT Aide	03/01/04	Replacement
Price, Debra	Norton Elementary	Food Service Assistant I	03/22/04	Replacement
Richardson, Christopher	Bishop Middle	Custodian	03/08/04	Replacement
Richardson, Kristen	Transportation Department	Bus Driver	03/01/04	Replacement
Robinson, Arbella	Fearnside Center	Social Services Worker	03/15/04	Replacement
Scriven, Taydrian	Buchholz High	EDEP Activity Leader	03/15/04	Replacement
Seigler, Carolyn	Eastside High	ESE Aide	03/29/04	Replacement
Simpson, Freddie	Buchholz High	Custodian	03/15/04	Replacement
Singleton, Lewis	Transportation Department	Bus Driver	03/08/04	Replacement
Strawder, Willie	Gainesville High	Custodian	03/15/04	Replacement
Warnick, Richard	Maintenance/Operations	Electrician	03/15/04	Replacement
Whaley, Diane	Transportation Department	Bus Driver	03/01/04	Replacement
White, Parie	Kanapaha Middle	ESE Aide	03/29/04	Replacement

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

April 20, 2004

Other Personnel Changes

Appointee	From	To	Effective Date	Explanation
Barr, Sarah	Food Serv Mgr Intern II/PK Yonge	Food Serv Assistant Mgr/PK Yonge	01/13/04	Promotion
Duran, Erika	Food Service Assistant I/Ft. Clarke	Food Service Assistant II/Ft. Clarke	03/24/04	Promotion
Harvey, Jennifer	EDEP ESE Aide/Newberry Elem	EDEP Activity Ldr/Newberry Elem	03/02/04	Promotion
Little, Jimmie	Custodian, Lead Worker/Foster	Interim, Head Custodian/Foster	03/09/04	Promotion
Strayer, Deborah	Food Service Assistant I/Kanapaha	Food Service Assistant II/Kanapaha	03/24/04	Promotion
McDonald, Susan	Administrative Secretary/Title I	Executive Assistant/Student Services	04/01/04	Promotion/Relocation
Aubut, Amanda	EDEP Activity Leader/Metcalf	ESE Aide/Kanapaha	03/02/04	Reclassification/Relocation
Towns, Timothy	Head Custodian/Foster	Warehouse Man/Physical Distribution	03/12/04	Reclassification/Relocation
Woodruff, Beth	Food Service Asst II/Gainesville	Custodian/Food Serv Asst I/Camp Crystal	03/30/04	Reclassification/Relocation
Covert, Pamela	Headstart Assistant/Waldo Comm	Headstart Assistant/Rawlings	03/15/04	Relocation
Gordon, Irish	Headstart Assistant/Early Headstart	Headstart Assistant/Waldo Comm	03/15/04	Relocation
Wheat, Kelly	Sign Language Facilitator/Eastside	Sign Language Facilitator/Lake Forest	03/23/04	Relocation
Williams, Johnnie	ESE Aide/Gainesville High	ESE Aide/Eastside High	03/15/04	Relocation
Cribbs, Emily	EDEP Activity Leader/Lake Forest	EDEP Activity Leader/Lake Forest	03/01/04	Returning to Active Duty
Hutchinson, Christie	Bus Attendant/Transportation	Bus Attendant/Transportation	03/01/04	Returning to Active Duty
Jones, Rachael	Home School Liaison/ESE Dept.	Home School Liaison/ESE Dept.	03/10/04	Returning to Active Duty
McEachin, Robin	Custodian/Chiles Elementary	Food Service Assistant I/Chiles Elem	03/09/04	Returning to Active Duty
Mullins, Starla	Food Service Assistant I/Shell Elem	Food Service Assistant I/Shell Elem	03/01/04	Returning to Active Duty
Simmons, Willette	Food Service Assistant I/Eastside	Food Service Assistant I/Eastside	02/23/04	Returning to Active Duty
Tyner, Nicole	ESE Aide/Talbot Elementary	ESE Aide/Talbot Elementary	03/15/04	Returning to Active Duty

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

April 20, 2004

Resignations, Terminations, and Leaves

Appointee	Location	Position	Effective Date	Explanation
Durant, Antonio	Early Headstart	Custodian	03/15/04	Administrative Leave w/ Pay
Byrd, Audrey	J.J. Finley Elementary	Food Service Assistant II	03/19/04	Leave: 03/19/04 – 04/09/04
Hutchinson, Christie	Transportation Department	Bus Attendant	01/23/04	Leave: 01/23/04 – 03/01/04
Lambert, Myra	ESE Department	Secretary	02/25/04	Leave: 02/25/04 – 04/29/04
Markham, Shontana	Transportation Department	Bus Driver	12/01/03	Leave: 12/01/03 – 04/30/04
McCray, Shirley	Early Headstart	Headstart Assistant	02/13/04	Leave: 02/13/04 – 03/17/04
Parker-Hicks, Brenda	Early Headstart	Headstart Assistant	03/02/04	Leave: 03/02/04 – 05/31/04
Rushing, Mae	Eastside High	Custodian	12/15/04	Leave: 12/15/03 – 02/07/04
Rushing, Mae	Eastside High	Custodian	03/12/04	Leave: 03/12/04 – 04/19/04
Russell, Barbara	Lincoln Middle	ESE Aide	03/23/04	Leave: 03/23/04 – 06/02/04
Tate, Marbeth	Transportation Department	Bus Driver	12/05/03	Leave: 12/05/03 – 12/18/03
Taylor, Renae	Transportation Department	Bus Attendant	08/18/03	Leave: 08/18/03 – 09/18/03
Thomas, Leafus	Transportation Department	Bus Driver	12/01/03	Leave: 12/01/03 – 12/18/03
Trapp, Suzzie	Transportation Department	Bus Driver	02/09/04	Leave: 02/09/04 – 04/30/04
Wilkerson, Beverly	Transportation Department	Bus Driver	12/09/03	Leave: 12/09/03 – 12/18/03
Wright, Gladys	Transportation Department	Bus Attendant	01/23/04	Leave: 01/23/04 – 03/31/04
Altizer, Christina	Newberry High	Food Service Assistant I	03/23/04	Resignation
Bacoats, Betty	Hawthorne High	ESE Aide	03/01/04	Resignation
Bateh, Clora	Talbot Elementary	EDEP ESE Aide	12/19/03	Resignation

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

April 20, 2004

Resignations, Terminations, and Leaves (cont'd)

Appointee	Location	Position	Effective Date	Explanation
Benkovic, Thea	Waldo Community	Tutor	02/24/04	Resignation
Black, Betty	Planning & Budgeting	Custodian	04/01/04	Resignation
Bradley, Kristin	Chiles Elementary	Headstart Assistant	03/19/04	Resignation
Brechtel, Brenda	Irby Elementary	EDEP Coordinator	03/23/04	Resignation
Burns, James	Howard Bishop Middle	ESE Aide	03/12/04	Resignation
Gadson, Jessica	Bishop Middle	Food Service Assistant II	02/20/04	Resignation
Gentry, Joni	Metcalfe Elementary	Media Aide	03/31/04	Resignation
Govinda, Steve	Transportation Department	Bus Driver	04/02/04	Resignation
Hancock, Katherene	Norton Elementary	EDEP Coordinator	06/04/04	Resignation
Jackson, Faye	Transportation Department	Bus Driver	03/10/04	Resignation
King, Brittney	Alachua Elementary	EDEP ESE Aide	02/13/04	Resignation
Lewis-Moore, Victoria	Fearnside Center	ESE Aide	02/27/04	Resignation
McCabe, Kara	Idylwild Elementary	EDEP Activity Leader	05/31/02	Resignation
McLendon, Valerie	Metcalfe Elementary	ESE Aide	03/12/04	Resignation
Mulberry, Kalita	Glen Springs Elementary	EDEP ESE Aide	02/18/04	Resignation
Olsen, Virginia	Hidden Oak Elementary	ESE Aide	03/26/04	Resignation
Rayford, Sophia	Transportation Department	Bus Driver	04/01/04	Resignation
Roberts, Perman	Lincoln Middle	Guidance Clerical Aide	03/29/04	Resignation
Tegen, Rosemary	Lake Forest Elementary	Sign Language Facilitator	04/16/04	Resignation

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

April 20, 2004

Resignations, Terminations, and Leaves (cont'd)

Appointee	Location	Position	Effective Date	Explanation
Venkataraman, Beth	Project Development	Proj. Development Specialist	03/01/04	Resignation
Ward, Heather	Transportation Department	Routing system Coordinator	02/23/04	Resignation
Whaley, Diane	Transportation Department	Bus Driver	03/03/04	Resignation
Johns, Laura	Food Service Assistant I	Eastside High	04/30/04	Retirement
Lewis, Thedrice	Prairie View Elementary	Custodian	03/31/04	Retirement
McCray, Shirley	Early Headstart	Headstart Assistant	03/17/04	Retirement
Williams, William J.	Transportation Department	Bus Driver	06/02/04	Retirement
Colbert, Royal	Rawlings Elementary	Computer Lab Proctor	03/09/04	Termination
Durant, Antonio	Family Progress Center	Custodian	04/21/04	Termination
McBrayer, William	Westwood Middle	Custodian	03/22/04	Termination
Tate, Allen	Wiles Elementary	Custodian	04/21/04	Termination
Tschirhart, Stacy	J.J. Finley Elementary	Aide I	03/16/04	Termination

April 20, 2004
AGENDA ATTACHMENT

APPROVED CONSTRUCTION CONTRACT CHANGE ORDERS

- (1) Change Order Number One for Project SBAC CC632—Westwood Middle School Food Service Building

On March 24, 2004, the Superintendent authorized execution of Change Order Number One to the construction contract. This change order deducts \$412,057.45 from the contract, revising the contract total to \$1,545,842.55, and represents construction materials and equipment that will be direct purchased by the District at a savings of approximately \$23,324. This change order adds no calendar days to the contract time.

- (2) Change Order Number Five for Project SBAC CB636—Glen Springs Elementary School Multipurpose Building

On March 24, 2004, the Superintendent authorized execution of Change Order Number Five to the construction contract. This change order adds \$23,295.14 to the contract, revising the contract total to \$1,883,894.71, and represents costs for: two 4" conduits for underground primary electric service to the new building; two water tempering valves; additional aluminum railing; new cross walk across N. W. 31st Avenue; and a deduction for deletion of a recirculating pump for the dual hot water system. This change order adds four (4) consecutive calendar days to the contract time.

- (3) Change Order Number One for Project SBAC CD630—Sidney Lanier Center Classroom Renovations, Buildings 2 and 3

On March 31, 2004, the Superintendent authorized execution of Change Order Number One to the construction contract. This change order adds \$11,436.92 to the contract, revising the contract total to \$1,005,236.92, and represents costs for: additional wall finish systems, acoustic ceiling, and exterior doors for Building 3; and installation of a temporary roof. This change order adds no calendar days to the contract time.

STATE BOARD RULE AUTHORIZED BID (6A-1.012(5))

- A. Utilize the unit prices, terms, and conditions contained in the School Board of Pinellas County Bid/Contract #04-205-041-RFP with Laidlaw Planning Solutions to purchase 80 GPS Tracking Units, including system hardware and software installation, software maintenance, base stations, and on-site training. The tracking systems will be installed in 77 District buses and 3 District maintenance vehicles and will be integrated with the District's existing radio infrastructure, which was recently upgraded via SBAC Bid No. 04-28. The tracking systems will transmit real time vehicle data to the Transportation and Facilities Department's base stations, including vehicle location (buses and support vehicles), door open/close status (buses only), and remote panic button operation (buses only). The Transportation and Facilities Departments anticipate requesting Board consent to install tracking systems in all buses and support vehicles at a later date using the School Board of Pinellas County bid/contract. The purchase price for the 80 tracking systems is \$194,340.

BID RENEWAL

**B. VEHICLE BATTERIES -
ANNUAL CONTRACT**

**(Bid #02-16)
Transportation Department
(General Fund)**

Bid establishes fixed unit prices to furnish, deliver, and service bus and support vehicle batteries on an as-needed basis for the District Transportation Department.

Recommend bid with **Exide Technologies, Inc.** be renewed for the period beginning May 1st, 2004 and ending April 30th, 2005. The total estimated annual contract value is \$14,000.

BID RENEWAL

**C. FLOOR AND CARPET CARE
EQUIPMENT – ANNUAL CONTRACT**

**(Bid #03-40)
Facilities Department
(Various Funds)**

Bid establishes fixed prices for various types of floor and carpet care equipment (vacuum cleaners, floor cleaners, extractors, air movers, and other miscellaneous items) that may be purchased on an as needed basis by all District schools and departments.

Recommend bid with National Vacuum (item #'s 1, 2, 3, 4, 5, 6, 7, 8, 9,10) and Colonial Paper Company (item # 11) be renewed for the period beginning May 1, 2004 and ending April 30, 2005. The total estimated annual contract value is \$12,000.

BID RENEWAL

**D. CEILING TILE AND ACCOUSTICAL
WALL PANELS – ANNUAL CONTRACT**

**(BID #03-42)
Facilities Department
(Various Funds)**

Bid establishes fixed unit-prices to furnish and install ceiling tile and insulation; remove and dispose of existing tiles and insulation; furnish-only acoustical wall panels and other miscellaneous ceiling system materials, such as wire hangers and suspension grids; on an as-needed basis throughout the District.

Recommend bid with Acousti Engineering Company of Florida be renewed for the period beginning June 1, 2004 and ending May 31, 2005. The total estimated annual contract value is \$61,000.

1. **TO:** **GAINESVILLE FORD**
FOR: Five cargo vans and one welding truck for use by the Facilities Department and the Instructional Technology Department
AMOUNT: **\$119,663.00 (6A-1.012(5); State of Florida Contract 070-001-04-1, Discounted Rates)**
FUNDS: 037A, -B, -C-9027 and -9050; '94-97 2 Mill
REQUESTED BY: **Facilities Department**
2. **TO:** **ALACHUA LEARNING CENTER**
FOR: Payroll for Title I Teacher Aides, Tutors, and Home School Liaison
AMOUNT: **\$58,077.18**
FUNDS: 0420-0957; Title I
REQUESTED BY: **Title I Department**
3. **TO:** **PLATO LEARNING INC.**
FOR: Plato curriculum software (Science, Social Studies, Professional Development, and Installation) for classrooms at the Horizon Center
AMOUNT: **\$34,394.00 (6A-1.012(7); Educational Software)**
FUNDS: 0420-0412; Title V Project Aspire Funds
REQUESTED BY: **Horizon Center**

PURCHASED PRODUCTS/SERVICES; \$12,500 TO \$24,999

P. O. #	FUND	AMOUNT	VENDOR NAME	PRODUCTS/SERVICES PURCHASED	DEPARTMENT	STATUS
P076952	0100 (General)	\$15,048.00	Xerox Corporation	Copier Paper for all District schools and departments	Physical Distribution	Volusia County Schools Bid # 2CL-449GH
P079281	0100 (General)	\$15,150.78	Southern Lock	Door locks, closers, lock cylinders, and plugs for District schools and departments	Facilities Department	SBAC Bid # 04-04
P076938	0100 (TEC Funds)	\$14,572.00	Dell Computer	Dell PowerEdge 2600 Server for new DynixHorizon Library System	Instructional Technology	State of Florida Contract
P077104	0100 (TEC Funds)	\$20,599.00	Dell Computer	20 GX270 Microcomputers for deploying software when using the Altiris System	Instructional Technology	State of Florida Contract
P077408	0397 (Food Service)	\$22,962.24	Design, Furnishings, and Equipment, Inc.	Eastside High School Cafeteria Serving Line Remodeling and Upgrades	Food Service	Volusia County Schools Bid # SWC-427RJ
P077471	037J (2 Mill)	\$20,000.00	Pure Air Control, Inc.	District-wide duct cleaning services and other environmental remediation services	Facilities Dept.	State of Florida SNAPS contract

ATTACHMENT E