

**REGULAR SCHOOL BOARD MEETING  
Kirby-Smith Center**

**MARCH 16, 2004  
Tuesday, 6 p.m.**

*The mission of the Alachua County school district, the vital force in the heart of northern Florida, is to guarantee each student will excel in every chosen arena through an education system characterized by compassion and integrity, an engaging curriculum tailored to meet individual needs and aspirations, application of innovative approaches, and the courage to continuously form and reform to meet every new challenge.*

**AGENDA**

**A. CALL TO ORDER--PLEDGE OF ALLEGIANCE**

**B. APPROVAL OF MINUTES OF SPECIAL BOARD MEETING OF FEBRUARY 27, 2004 AND  
REGULAR BOARD OF MARCH 2, 2004**

**C. ADOPTION OF AGENDA**

**D. BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS**

**E. RECOGNITION(S)**

Office Depot Back to School Program ..... Hackett

**F. CITIZEN INPUT** *(Fifteen (15) minutes will be provided for citizens to address the Board prior to the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*

**G. SCHEDULED AGENCIES** *(This provides agencies the opportunity to address the Board prior to the regular business meeting. Approximately ten (10) minutes will normally be scheduled for each agency.)*

ACEA ..... Paulson

**H. PRESENTATION(S)/REPORT(S)**

- 1. Budgeting/Financial Update ..... Tougaw
- 2. Oasis Charter School Update ..... Trainor

**I. ACTION ITEMS**

- 1. Proclamation—April as “Jazz Appreciation Month” ..... Shaw

RECOMMENDED ACTION: The administration recommends that the School Board adopt the Proclamation proclaiming the month of April as “Jazz Appreciation Month” in Alachua County schools.

- 2. Schedule Budget/Capital Outlay Workshop 9:30 a.m. April 22, 2004 ..... Hollinger

- 3. New Job Description for Assistant to Superintendent for Community and School Relations—Second Reading ..... Robinson

A public hearing was held February 17, 2004, to consider the new job description for Assistant to Superintendent for Community and School Relations.

RECOMMENDED ACTION: The administration recommends that the School Board adopt the new job description as presented.

- 4. Administrative Appointment(s) ..... Hollinger
- 5. Student Cases ..... Robinson
  - a. Student Case No. 03-22-X
  - b. Student Case No. 04-02-HC
  - c. Student Case No. 04-06-X

**J. CONSENT AGENDA**

RECOMMENDED ACTION: The superintendent recommends that the School Board approve the Consent Agenda as described in items 1-10.

- 1. Employment of Personnel--Attachments A & B ..... Wright
- 2. Requisition(s)--Attachment C ..... Hackett
- 3. Purchased Products/Services--Attachment D ..... Hackett
- 4. Authorization to Pay for Transporting Student to School..... Shelton

Authorization is requested to pay for transporting student to school in the Hawthorne area. Cost to the district is \$.29 per mile for 11.52 miles daily, or \$3.34 per day, retroactive to February 27, 2004.

- 5. Inventory Droppage Report November 21, 2003 through February 27, 2004 ..... McNeal

A list of equipment for droppage from property records is submitted due to fair wear and tear, vandalism, theft, trade-ins, sales, etc. The equipment is reported by property number, school, and classification summary.

- 6. Extended School Year Programs 2004 ..... Anusavice

Extended School Year Programs are submitted with a description and guidelines for educational opportunities that will be offered during the summer of 2004.

- 7. GEAR UP Sixth Year Funding ..... Omer

A proposal has been prepared for submission to the U.S. Department of Education requesting \$628,204 to fund the sixth year of the district's GEAR UP program.

Targeted students at Bishop, Lincoln, Buchholz, Eastside, and Gainesville High Schools will receive information and assistance designed to encourage them to go to college.

- 8. Magnet School Resolution ..... Omer

A Resolution has been prepared to authorize submission of the district's application for funding under the Federal Magnet Assurance Program.

- 9. Reading First ..... Omer

A proposal has been prepared for submission to the Florida Department of Education for a Reading First Grant. This is a six-year program designed to ensure that all students are reading at grade level by the end of the third grade. A total of 11 elementary schools and two charter schools will participate in the program. A total of \$825,400 is requested. Funds will be used to employ school reading coaches, provide teacher training, and purchase reading assessments and materials.

- 10. Instructional Materials Adoption Recommendation ..... Buchanan

The adoption recommendation listed below from the instructional materials committee is submitted for Board approval, authorizing purchases for implementation, growth and replacement in 2003-2004 and thereafter, subject to availability of funding:

Middle School Mathematics:

M/J Math, Grade 6, Advanced (Course #1205020)  
Prentice-Hall Math, Course 2, 5<sup>th</sup> Edition (2004)

- K. INFORMATION ITEM—**Gifted and Referral Process ..... Jose Catusus

- L. CITIZEN INPUT (cont'd)** *(This provides citizens the opportunity to address the Board following the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*

**M. BOARD MEMBER/SUPERINTENDENT REQUESTS**

**N. ADJOURNMENT**

NOTE: A workshop on enrollment caps is scheduled for 3:30 p.m., March 16, 2004.

*Persons with disabilities who require assistance to participate in the meeting are requested to notify the Office of the Superintendent at (352) 955-7527 (Voice) or (800) 955-8771 (TDD) at least 48 hours in advance, so their needs can be accommodated.*

**SCHOOL BOARD OF ALACHUA COUNTY  
PERSONNEL SERVICES DEPARTMENT  
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

**March 16, 2004**

**Appointments**

<b>Appointee</b>	<b>Location</b>	<b>Assignment</b>	<b>Effective Date</b>	<b>Explanation</b>
Reid, Donna M.	Lincoln Middle	Language Arts	03/08/04	Appointment
White, Jeannette M.	Waldo Community	Language Arts (Reading) (.50)	02/12/04	Appointment
Brown, Harold W.	Student Services	Psychologist	08/11/03	Recommended for Professional Service Contract
Lewis, Michael D.	Buchholz High	Math * Social Studies	02/23/04	*Special Permit, Out-of-Field

**SCHOOL BOARD OF ALACHUA COUNTY  
PERSONNEL SERVICES DEPARTMENT  
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

**March 16, 2004**

**Other Personnel Changes**

<b>Appointee</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>	<b>Explanation</b>
Moreschi, Kristy M.	Teacher on Leave	Talbot Elem. VE	03/01/04	Return to Active Duty
Ortradovec, Cynthia L.	Teacher on Leave	Westwood Middle Science	02/19/04	Return to Active Duty
Patrick, Michelle L.	Teacher on Leave	Duval Elem. Second Grade	02/17/04	Return to Active Duty

**SCHOOL BOARD OF ALACHUA COUNTY  
PERSONNEL SERVICES DEPARTMENT  
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

**March 16, 2004**

**Resignations, Terminations, and Leaves**

<b>Appointee</b>	<b>Location</b>	<b>Assignment</b>	<b>Effective Date</b>	<b>Explanation</b>
Butkovich, Deborah B.	Anchor Center	Third Grade	01/07/04	Amended Leave 01/07/04 – 03/31/04 Family Medical 04/01/04 – 04/30/04 Child Rearing
Clinger, Michelle L.	Idylwild Elem.	Pre-K Handicapped	03/19/04	Resignation
Knight, Kelli S.	Finley Elem.	Second Grade	03/05/04	Resignation
LoMonte, Susan R.	Gainesville High	ESOL	02/13/04	Resignation
Buchanan, Phillip J.	Kanapaha Middle	Social Studies	02/16/04	Retirement

**SCHOOL BOARD OF ALACHUA COUNTY  
DEPARTMENT OF PERSONNEL SERVICES  
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

**March 16, 2004  
Appointments**

<b>Appointee</b>	<b>Location</b>	<b>Position</b>	<b>Effective Date</b>	<b>Explanation</b>
Brown, Pamela	Wiles Elementary	ESE Aide	3/1/04	Additional Unit
Marcado, Patricia	Rawlings Elementary	ESE Aide	2/18/04	Additional Unit
Ramayya, Sunita	Alachua Elementary	ESE Aide	2/23/04	Additional Unit
Smith, Anna	Talbot Elementary	ESE Aide	2/23/04	Additional Unit
Baker, Terractita	Hawthorne High	ESE Aide	2/24/04	Reappointment
Akridge, Mary	Risk Management	Administrative Secretary	2/17/04	Replacement
Anderson, Debra	Fearnside Center	Registered Nurse	2/17/04	Replacement
Boks-Turner, Denise	Transportation Department	Bus Driver	2/23/04	Replacement
Braiman, Jeremiah	Westwood Middle	ESE Aide	2/9/04	Replacement
Brooks, Samuel	Glen Springs Elementary	Custodian	2/17/04	Replacement
Caldwell, James	Transportation Department	Auto Service Worker	2/17/04	Replacement
Cason, Mary	Lawton Chiles Elementary	Custodian	2/23/04	Replacement
Depriester, Debra	Wiles Elementary	Food Service Assistant I	2/23/04	Replacement
Heiser, Nancy	Lawton Chiles Elementary	Licensed Practical Nurse	2/23/04	Replacement
Johnson, Fannie	Lincoln Middle	Custodian	2/17/04	Replacement
Jones, Keturie	Buchholz High	Food Service Assistant I	2/9/04	Replacement
Jones, Lisa	Newberry High	Food Service Assistant I	2/9/04	Replacement
Kissel, Diedre	Early Headstart	Early Headstart Assistant	2/16/04	Replacement
Lallave, Arelis	P.K. Yonge	Food Service Assistant I	2/2/04	Replacement
Nelson-Simon, Donna	Duval Elementary	ESE Aide	2/23/04	Replacement
Stroder, Freeman	Buchholz High	Custodian	3/1/04	Replacement
Sutton, Joel	Littlewood Elementary	ESE Aide	2/23/04	Replacement

**SCHOOL BOARD OF ALACHUA COUNTY  
DEPARTMENT OF PERSONNEL SERVICES  
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

**March 16, 2004  
Appointments (cont)**

Voss, Nancy	Talbot Elementary	EDEP Activity Leader	2/12/04	Replacement
Wilson, Bettye	Lincoln Middle	Custodian	2/17/04	Replacement

**SCHOOL BOARD OF ALACHUA COUNTY  
DEPARTMENT OF PERSONNEL SERVICES  
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE SERVICE PERSONNEL**

**March 16, 2004**

**Other Personnel Changes**

<b>Appointee</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>	<b>Explanation</b>
Ingram, Gwendolyn	Food Serv. Asst I/Duval Elem	Food Serv. Asst II/Duval Elem	1/29/04	Promotion
Ross, Johnnie	Custodian/Rawlins Elem	Custodian, Lead Worker/Rawlins	3/01/04	Promotion
Decker, Sharon	Aide I/Hidden Oak	Headstart Asst/Rawlins Elem	1/29/04	Promotion/Relocation
Perry, Terri	Testing Specialist/Testing	DataBase Coordinator/Zoning	3/3/04	Promotion/Relocation
Ketts, Jeffrey	Nurse Specialist/Bishop Middle	Nurse Specialist/Student Services	3/1/04	Relocation
Lee, Rosa	HeadStart Instructor/Fearnside Ctr	Headstart Instructor/Newberry Elem	2/25/04	Relocation
Sallese-Bice, Carla	Guidance Clerk/Terwilliger Elem	Media Aide/Eastside	2/17/04	Relocation/Reclassification

**SCHOOL BOARD OF ALACHUA COUNTY  
DEPARTMENT OF PERSONNEL SERVICES  
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

**March 16, 2004**

**Resignations, Terminations, and Leaves**

<b>Appointee</b>	<b>Location</b>	<b>Position</b>	<b>Effective Date</b>	<b>Explanation</b>
Martin, Doris	Transportation Department	Bus Driver	2/9/04	Admin Leave: 2/9/04-2/11/04
Holub, Arline	Student Services	Executive Assistant	3/31/04	DROP
Stidham, Etoile	Transportation Department	Bus Driver	2/27/04	DROP
Strickland, Patricia	Newberry High	Executive Assistant	2/27/04	Early Retirement
Blair, Bonnie	Food Service Assistant I	District Food Service	12/20/03	Leave: 12/20/03 – 6/3/04
Douglas-Jones, Racheal	Exceptional Student Education	Home/School Liaison	2/3/04	Leave: 2/3/04-2/17/04
Sawyer, Debra	Guidance Clerical Aide	Ft. Clarke Middle	3/10/04	Leave: 3/10/04 – 4/02/04
Tolbert, Richard	Transportation Department	Bus Driver	4/30/04	Regular Retirement
Cooper, Charlene	Williams Elementary	ESE Aide	2/13/04	Resignation
Gadson, Jessica	Howard Bishop Middle	Custodian	2/17/04	Resignation
Gill, Zaida	Migrant Education	Migrant Resource Advocate	2/20/04	Resignation
Latson, LaQuanda	Transportation Department	Bus Attendant	3/5/04	Resignation
Middleton, Virginia	Eastside High	ESE Aide	2/27/04	Resignation
Parker, Richard	Transportation Department	Bus Driver	10/15/03	Resignation
Pittman, Cornelius	Stephen Foster Elementary	Food Service Assistant I	3/17/04	Termination

1. **TO:** **ALLEN NORTON AND BLUE PA INC.**  
**FOR:** Labor relation services, including bargaining and legal matters relating to labor relations.  
**AMOUNT:** **\$25,000.00 (6A-1.012(7); Professional Services)**  
**FUNDS:** 0100-9001, General Fund  
**REQUESTED BY:** **Staff Attorney**
2. **TO:** **CURRICULUM ADVANTAGE, INC.**  
**FOR:** Classworks K-6 math and language arts software bundle (site license, training included) for computer-based supplemental instruction in Stephen Foster Elementary School ESE classrooms.  
**AMOUNT:** **\$79,773.00 (6A-1.012(7); Educational Software)**  
**FUNDS:** 0420-9455; 03-04 IDEA Grant  
**REQUESTED BY:** **ESE Department**
3. **TO:** **AP Examinations**  
**FOR:** 3466 Advanced Placement examinations @ \$75.00 each for District High Schools  
**AMOUNT:** **\$259,950.00 (6A-1.012(7); Educational Tests)**  
**FUNDS:** 0100-9018; Testing Services  
**REQUESTED BY:** **Testing Services**

**PURCHASED PRODUCTS/SERVICES; \$12,500 TO \$24,999**

<b>P. O. #</b>	<b>FUND</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>PRODUCTS/SERVICES PURCHASED</b>	<b>DEPARTMENT</b>	<b>STATUS</b>
P075978	0100/0420 (General and Title V)	\$18,400.00	Edmetrics, Inc.	Student Vocational Education Tracking Software and Database System	Vocational Education	Educational Software
P076069	0420 (Head Start)	\$15,000.00	Loving Guidance, Inc.	2-Day Conscious Discipline Seminar	Head Start	Educational Seminar
P076070	0100 (General)	\$19,881.00	Florida School Boards Association	2004-2005 Annual Membership Dues	Superintendent's Office	Professional Membership
P076451	0100 (General)	\$19,323.75	Dell Computer	25 GX270 Microcomputers for the LRC	Instructional Technology	State Contract