

The mission of the Alachua County school district, the vital force in the heart of northern Florida, is to guarantee each student will excel in every chosen arena through an education system characterized by compassion and integrity, an engaging curriculum tailored to meet individual needs and aspirations, application of innovative approaches, and the courage to continuously form and reform to meet every new challenge.

AGENDA

- A. CALL TO ORDER--PLEDGE OF ALLEGIANCE**
- B. APPROVAL OF MINUTES OF BOARD MEETING OF FEBRUARY 3, 2004**
- C. ADOPTION OF AGENDA**
- D. BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS**
- E. RECOGNITION(S)**

- 1. Outstanding School Volunteers, 2003-2004 Scarborough
- 2. 2004 Teacher of the Year Honorees Scarborough

F. CITIZEN INPUT *(Fifteen (15) minutes will be provided for citizens to address the Board prior to the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*

G. SCHEDULED AGENCIES *(This provides agencies the opportunity to address the Board prior to the regular business meeting. Approximately ten (10) minutes will normally be scheduled for each agency.)*

- ACEA Paulson

H. PRESENTATION(S)/REPORT(S)

- Budgeting/Financial Update Tougaw

The Regular Board Meeting will be recessed.

PUBLIC HEARING--*(This is the opportunity for the public to present testimony on this issue. It is requested that speakers keep their comments to approximately three (3) minutes.)* A public hearing has been scheduled for 6:30 p.m. to consider New Job Description for Assistant to Superintendent for Community and School Relations

- Robinson

The Public Hearing will be adjourned and the Regular Board Meeting reconvened.

I. ACTION ITEMS

- 1. Amendment to Superintendent’s Contract--Separation Agreement Lang
- 2. Administrative Appointment(s) Chambers
- 3. Proposed Job Description—First Reading Robinson

A revised job description is being proposed which will more accurately reflect the appropriate job title and description for the formerly approved Supervisor of Community Involvement job description.

RECOMMENDED ACTION: The administration recommends that the School Board schedule a public hearing for 6:30 p.m., March 2, 2004, to consider the proposed Public Relations Specialist job description.

- 4. Student Cases Robinson

J. CONSENT AGENDA

RECOMMENDED ACTION: The superintendent recommends that the School Board approve the Consent Agenda as described in items 1-11.

- 1. Employment of Personnel--Attachments A & B Wright
- 2. Change Order(s) Approved under Policy 8.53(1)--Attachment C Gable
- 3. Bid(s) and Requisition(s)--Attachment D Hackett
- 4. District Consultant Services--Attachment E Hackett
- 5. Purchased Products/Services--Attachment F Hackett
- 6. Donations Birkett

Carol Bosarge
 General Mills Box Top for Education
 Yearbook Connection
 M. David Gracy
 Wal-Mart Foundation
 M & S Bank
 Maddox Foundry
 Hodor Company
 Alice Holmes
 Cheryl Cook
 Mary Cleveland
 Sibet Grantham
 Joan Scott
 Gabriel Schwartzman
 Pate Cantrell
 Jan Carr
 Elizabeth Horne

GHS Boosters
 Dr. William Boyd
 Suskin Realty
 Thaler & Townsend, Inc.
 VFW Post 2811
 Pepsi Foundation
 Sylvia Arvesu
 David’s Real Pit BBQ
 Heather Danenhower
 Jeffery Melden & Associates
 Delectable Collectables
 Greater Gainesville Pizza LLC
 SNG Pavement Marking
 Jeff Davis
 Pope’s Grocery
 J & J Design
 Gainesville Violins
 Kathleen Benton

Hill’s BBQ
 Subway, George & Linda Singleton
 Florida Septic
 Lipham Music
 Anglin Construction
 Jim Owens
 Busby Cabinets
 Hank Silverman
 Friends of Cliff Stearns
 Satchel’s Pizza
 Hanburry & Dickerson
 Ms. Oihong Li
 Glanzer Press
 ASD.com, Inc.
 K-Mart
 Mr. Tom Searle

7. Schematic Design Documents for Project SBAC A0031—Kanapaha Middle School New Classroom Building/Physically Impaired Unit Gable

The Rickman Partnership, Inc., Gainesville, Florida, has prepared Schematic Design Documents for the construction of this project. It is requested that the Board approve these plans as presented.

8. Even Start Amendment Omer

An amendment has been prepared for the district's Even Start project that will increase the enhancement funds from \$50,000 to \$100,000. The additional funds will be used for program enhancements, including staff development expanded early childhood program, and improved technology.

9. Florida Learn and Serve Amendment Omer

An amendment has been prepared for the district's Florida Learn & Serve project requesting an additional \$4,957 from the Florida Department of Education to allow teachers and students from Lofton High School and the Horizon Center to attend the national Service Learning Conference in Orlando.

10. Dental Services Contract, Ronnie Grundset, DMD Crowell

This agreement provides dental services to approximately 100 Head Start/Early Head Start/School Readiness children during the remainder of the 2003-2004 school year.

11. Instructional Materials Adoption Recommendations Buchanan

Adoption recommendations listed below from the instructional materials committee are submitted for Board approval, authorizing purchases for implementation, growth and replacement in 2003-2004 and thereafter, subject to available of funding.

Elementary Mathematics (Gr. K-5):

5012000/Elementary Mathematics (Gr. K-5), Harcourt Math (2004 edition)

Middle School Math (Gr. 6-8):

1205010/M/J Math 1, Holt Middle School Math (Course 1) (2004 edition)

1205040/M/J Math 2, Holt Middle School Math (Course 2) (2004 edition)

1205070/M/J Math 3, Holt Middle School Math (Course 3) (2004 edition)

Middle School Math (Gr. 6-8):

1200300/Pre-Algebra, Glencoe Mathematics: Pre-Algebra (2004 edition)

Middle School/High School Algebra I, Algebra Ia/Ib, and Algebra I (Honors):

Algebra Ia/Ib (Course #1200370 and #1200380), McDougal-Littell

Algebra 1: Concepts & Skills, 2nd edition (2004)

Algebra I (Course #1200310), McDougal-Littell Algebra 1, 2nd edition (2004)

Algebra I (Honors)(Course #1200320), Holt Algebra 1 (2004)

High School Algebra II (Course #1200330):

McDougal-Littell Algebra 2, 2nd edition (2004)

K. INFORMATION ITEM—Prairie View Academy Hollinger

L. CITIZEN INPUT (cont'd) *(This provides citizens the opportunity to address the Board following the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*

M. BOARD MEMBER/SUPERINTENDENT REQUESTS

N. ADJOURNMENT

NOTE: The following Board workshops have been scheduled:

1. Workshop with Dr. Wayne Blanton, FSBA, to Establish Qualifications and Procedures for Superintendent Search Advertisement, February 17, 2004, 10 a.m.
2. Workshop to discuss BEST (Better Educated Students and Teachers) Program, February 17, 2004, 4 p.m.

Persons with disabilities who require assistance to participate in the meeting are requested to notify the Office of the Superintendent at (352) 955-7527 (Voice) or (800) 955-8771 (TDD) at least 48 hours in advance, so their needs can be accommodated.

**SCHOOL BOARD OF ALACHUA COUNTY
PERSONNEL SERVICES DEPARTMENT
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

February 17, 2004

Appointments

Appointee	Location	Assignment	Effective Date	Explanation
Bish, Daryl M.	Buchholz High	SED *	12/02/03	Amended *Special Permit, Out-of-Field
Bervaldi, Tonya	Buchholz High	Integrated Science	01/05/04	Appointment
Bing, Alberta M.	Alachua Elem.	Title I Reading (50%)	01/20/04	Appointment
Garcia, Blanca H.	Buchholz High	VE	01/21/04	Appointment
McCallister, Melissa A.	Norton Elem.	Third Grade	01/28/04	Appointment
Russell, Kent A.	Buchholz High	Math *	01/12/04	Appointment *Special Permit, Out-of-Field
Botos, Susan L.	Buchholz High	ESE	08/11/03	Reappointment Recommended for Professional Service Contract
Otradovec, Cynthia L.	Westwood Middle	Science	08/11/03	Reappointment Recommended for Professional Service Contract
Wilkerson, Sherida J.	Eastside High	VE	08/11/03	Reappointment Recommended for Professional Service Contract
Pittman, Rashard J.	Bishop Middle	Science (100%) VE (20%) *	01/20/04	*Special Permit, Out-of-Field

**SCHOOL BOARD OF ALACHUA COUNTY
PERSONNEL SERVICES DEPARTMENT
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

February 17, 2004

Other Personnel Changes

Appointee	From	To	Effective Date	Explanation
Dold, Robin L.	Teacher on Leave	Gainesville High Math	02/03/04	Return to Active Duty
Cardinal, Vincent	Gainesville High VE	Loften Center Carpentry	01/26/04	Transfer
Grasel, Paula L.	Newberry High English	Horizon Center Title I Reading/English	01/28/04	Transfer

**SCHOOL BOARD OF ALACHUA COUNTY
PERSONNEL SERVICES DEPARTMENT
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

February 17, 2004

Resignations, Terminations, and Leaves

Appointee	Location	Assignment	Effective Date	Explanation
Emery, Christine F.	Duval Elem.	Kindergarten	01/27/04	Amended Resignation
Baskin, Carl A.	Prairie View	Behavioral Resource	02/01/03	DROP
Dixon, Patricia W.	High Springs Elem.	Kindergarten	01/01/04	DROP
Holmes, Margaret C.	Finley Elem.	Kindergarten	02/01/04	DROP
Kaminer, Ronald W.	Buchholz High	AFJROTC Instructor	02/01/04	DROP
Shackleford, Patricia A.	Fearnside Center	Teacher Specialist	02/01/04	DROP
McCarthy, April W.	Rawlings Elem.	VE	02/18/04	Leave Family/Medical 02/18/04 – 05/18/04
Potter, Shoran T.	Santa Fe High	Drama	12/12/03	Leave Family/Medical 12/12/03 – 03/19/04
Sawyer, Debra K.	Fort Clarke	Guidance/Clerical Aide	12/09/03	Leave Family/Medical 12/09/03 – 02/23/04
Russell, Kent A.	Buchholz High	Math	01/20/04	Resignation

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

**February 17, 2004
Appointments**

Appointee	Location	Position	Effective Date	Explanation
England, Kathleen	Archer Community	ESE Aide	01/26/04	Additional Unit
Hayward, Annie	Talbot Elementary	EDEP ESE Aide	01/05/04	Additional Unit
Mobley, Cynthia	Talbot Elementary	EDEP ESE Aide	01/05/04	Additional Unit
Brown, Shoneea	Littlewood Elementary	EDEP ESE Aide	01/26/04	Replacement
Dawalt, Melissa	Transportation Department	Bus Attendant	01/26/04	Replacement
Fogleman, Melanie	Hidden Oak Elementary	EDEP Aide I	01/20/04	Replacement
Gauga-Lergo, Sadi	Information Resources	Computer Operator I	02/02/04	Replacement
Golston, La'Darn	Rawlings Elementary	ESE Aide	01/21/04	Replacement
Johnson, Lindsay	Glen Springs Elementary	ESE Aide	01/22/04	Replacement
Lacombe, Rachel	Lake Forest Elementary	Sign Language Facilitator	01/20/04	Replacement
Lasher, Martha	Personnel Services	Executive Assistant	01/26/04	Replacement
Petit, Stevenson	Idylwild Elementary	Pre-Kindergarten ESE Aide	01/20/04	Replacement

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE SERVICE PERSONNEL**

**February 17, 2004
Other Personnel Changes**

Appointee	From	To	Effective Date	Explanation
McSweeney, Loretta	Food Service Asst I/Hawthorne High	Food Service Asst II/Hawthorne High	01/29/04	Promotion
Webb, Kristie	Food Service Asst I/District FS	Food Service Asst II/District FS	01/14/04	Promotion
Lindsay, Rebecca	EDEP Aide I/Williams Elementary	EDEP Activity Ldr/Terwilliger Elem	01/05/04	Promotion/Relocation
Trammell, Tyese	EDEP ESE Aide/Littlewood Elem	EDEP Activity Leader/Wiles Elem	02/02/04	Promotion/Relocation
Hicks, Michael	Food Service Asst Mgr/Wiles Elem	Food Service Mgr Intern II/District FS	02/02/04	Reclassification/Relocation
Sams, Sabrina	Custodian/Lincoln Middle	Food Service Asst I/Foster Elem	01/20/04	Reclassification/Relocation
Cason, Shenitta	Secretary/Eastside High	Secretary/Loften Center	01/08/04	Relocation

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

February 17, 2004

Resignations, Terminations, and Leaves

Appointee	Location	Position	Effective Date	Explanation
Washington, Anthony	Glen Springs Elementary	Custodian	01/31/04	Disability Retirement
West, Ellen	Loften High	Principal	02/01/04	DROP - 01/31/09
Murphy, Sylvia	Glen Springs Elementary	EDEP Site Coordinator	02/01/04	DROP - 06/30/04
Daniels, Kenneth	Sidney Lanier Center	Custodian, Lead Worker	12/08/03	Leave: 01/05/04 – 01/16/04
Daniels, Kenneth	Sidney Lanier Center	Custodian, Lead Worker	12/08/03	Leave: 12/08/03 – 12/19/03
Bean, Eliza	Westwood Middle School	Custodian	01/23/04	Resignation
Decker, Sharon	Hidden Oak Elementary	Aide I	01/28/04	Resignation
Douglas, Minnie	Transportation Department	Bus Driver	01/30/04	Resignation
Kiernan, Glenda	Santa Fe High	Food Service Assistant I	01/20/04	Resignation
LaCombe, Rachel	Lake Forest Elementary	Sign Language Facilitator	01/23/04	Resignation
Masters, Rachelle	Alachua Elementary	Site Coordinator	06/01/03	Resignation
Patel, Jigana	Terwilliger Elementary	EDEP ESE Aide	12/19/03	Resignation
Ramirez, Sammy	Transportation Department	Bus Driver	12/19/03	Resignation
Smith, Connie R.	Sidney Lanier Center	Custodian	01/16/04	Resignation
Tisher, Christine	Lawton Chiles Elementary	Licensed Practical Nurse	01/30/04	Resignation
Payne, Carrie	A.Q. Jones	Job Coach	12/31/03	Retirement
Smith, Margaret	Gainesville High	Food Service Assistant II	03/01/04	Retirement

February 17, 2004
AGENDA ATTACHMENT

APPROVED CONSTRUCTION CONTRACT CHANGE ORDERS

- (1) Change Order Number One for Project SBAC CC730—Archer Community School Convert Existing Space to Classrooms

On February 4, 2004, the Superintendent authorized execution of Change Order Number One to the construction contract. This change order deducts \$30,221.84 from the contract, revising the contract total to \$884,778.16, and represents construction materials and equipment that will be direct purchased by the District at a savings of approximately \$1,700. This change order adds no calendar days to the contract time.

- (2) Change Order Number Three for Project SBAC CA930—High Springs Elementary School New Classroom Building

On February 4, 2004, the Superintendent authorized execution of Change Order Number Three to the construction contract. This change order adds \$5,896.96 to the contract, revising the contract total to \$1,024,596.72 and represents costs for: extending the sidewalk at bus drop off; revisions to wall types at rooms 022, 023, 034, and 035; gate to mechanical equipment enclosure; and relocating the existing transformer at no additional cost. This change order adds twenty-one (21) consecutive calendar days to the contract time.

BID OPENED 3:00 PM, JANUARY 20, 2004

**A. MOBILE RADIOS, PORTABLE RADIOS,
AND TOWER MODIFICATIONS**

**(BID #04-28)
Facilities and Transportation Departments
(‘02/03 2-Mill)**

Bid establishes fixed unit prices for purchase of 105 mobile radios, 81 portable radios, and radio tower equipment upgrades. Bid also includes priced options for an additional 105 mobile radios and 76 portable radios to be purchased at the sole discretion of the District. Radios will be used in school buses and maintenance vehicles. Radio tower upgrades will enhance District-wide bus and support vehicle communications. The contract performance period is February 17, 2004 through December 31, 2004.

15 Bids Solicited
5 Bids Received

Recommend award be made to Ashtin Communications, Inc., the low responsive and responsible bidder meeting the specifications, for the firm fixed price amount of \$94,432.98.

BID RENWAL

**B. PRINTING PAPER AND
SUPPLIES - ANNUAL CONTRACT**

**(BID#04-08)
Printing Department
(Various Funds)**

Bid establishes fixed unit prices for various types of printing paper and supplies, including colored and carbonless paper, envelopes, inks, developer, and plates, to be delivered to the Printing Department on an as-needed basis.

Recommend bids with **Mac Papers, Inc.** (Lots 1,2,4,8), **Unisource Worldwide, Inc.** (Lot 3), and **A. B. Dick Company** (Lots 5,6,7) be renewed for the period beginning April 1, 2004, and ending September 30, 2004. The total estimated value of this contract is \$49,000.

BID RENWAL

**C. CONTRACT LABOR – SITE WORK
AND CONCRETE SERVICES –
ANNUAL CONTRACT**

**(BID #03-30)
Facilities Department
(Various Funds)**

Bid establishes fixed hourly labor rates (including site equipment and operators, concrete finishers/technicians, and skilled laborers) to provide site work and concrete finishing services on an as-needed basis throughout the District.

Recommend bids with **Quality Excavating (site work services only)** and **Florida Concrete Recycling Inc. (site work with concrete finishing)** be renewed for the period beginning April 1, 2004 and ending March 31, 2005. The estimated annual value of these services is \$160,000.

BID RENEWAL

**D. DISTRICT-WIDE HVAC
WATER TREATMENT – ANNUAL CONTRACT**

**(Bid #02-19)
Facilities Department
(General Fund)**

Bid establishes fixed unit price to provide HVAC water systems treatment services for District facilities.

Recommend bid with **Premier Water & Energy Technology, Inc.** be renewed for the period beginning March 1, 2004 and ending February 28, 2005. The annual value of the contract services is \$13,320.

BID RENEWAL

**E. KITCHEN EXHAUST HOOD
CLEANING SERVICES
- ANNUAL CONTRACT**

**(BID #01-32)
Food Service and Facilities Department
(Various Funds)**

Bid establishes fixed unit prices for scheduled and non-scheduled cleaning of cooking and dishwasher exhaust hoods in all District school and center cafeterias.

Recommend bid with **Triple B Cleaning, Inc.** be renewed for the period beginning July 1, 2004, and ending August 31, 2004. The annual estimated value of these services is \$10,500.

- 1. TO: WILLIAMS SCOTSMAN**
FOR: Eleven (11) 24'x36' Type IV Portable Classrooms with Restrooms for the Head Start Program.
AMOUNT: \$429,484.00 (6A-1.012(5); Orange County Public Schools Bid #00-04-06JA)
FUNDS: 0420-9443; Head Start
REQUESTED BY: Head Start Department
- 2. TO: DELL COMPUTER**
FOR: 60 Dell GX270 microcomputers @ \$832.95 each for Horizon Center Title I classrooms.
AMOUNT: \$49,977.00 (6A-1.012(5); State Contract)
FUNDS: 0420-0412; Title I
REQUESTED BY: Horizon Center
- 3. TO: PLAYMORE RECREATIONAL PRODUCTS & SERVICES**
FOR: Furnish only one 16'x20', one 30'x45', and one 30'x68' EnWood Park Shelter for Camp Crystal Lake.
AMOUNT: \$37,584.40 (6A-1.012(5); City of Jacksonville Contract for Park and Playground Equipment #SC-0549-03)
FUNDS: Camp Crystal Lake Internal Account Funds
REQUESTED BY: Camp Crystal Lake

DISTRICT CONSULTANT SERVICES [School Board of Alachua County Policies, Ch. 7, Section 7.31(3)(d)]

CONSULTANT	DESCRIPTION OF SERVICES	TERM	DEPARTMENT	PURCHASE ORDER AMOUNT
John Stowers	Adapted PE Consultant for the Lanier Center	09/29/03-12/11/03	Lanier Center	\$400.00
Ted Runions	Facilitating Effective Teams Training Certification for Kathy Shewey	02/18/04-02/19/04	Staff Development	\$1,000.00
Susan Muggeo	Software Consulting Services – Download DOE program for Archer Community School for data analysis.	02/01/04-03/01/04	Staff Development	\$2,400.00 (60 Hours)