

**REGULAR SCHOOL BOARD MEETING
Kirby-Smith Center**

**JANUARY 20, 2004
Tuesday, 6 p.m.**

The mission of the Alachua County school district, the vital force in the heart of northern Florida, is to guarantee each student will excel in every chosen arena through an education system characterized by compassion and integrity, an engaging curriculum tailored to meet individual needs and aspirations, application of innovative approaches, and the courage to continuously form and reform to meet every new challenge.

AGENDA

A. CALL TO ORDER--PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES OF BOARD MEETING OF DECEMBER 2, 2003

C. ADOPTION OF AGENDA

D. RECOGNITION(S)

- 1. Social Studies Teachers of the Year for Elementary, Middle and High School ... Gallagher
- 2. National Board Teacher Certification Recognition Shewey

E. CITIZEN INPUT *(Fifteen (15) minutes will be provided for citizens to address the Board prior to the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*

F. SCHEDULED AGENCIES *(This provides agencies the opportunity to address the Board prior to the regular business meeting. Approximately ten (10) minutes will normally be scheduled for each agency.)*

ACEA Update Paulson

G. PRESENTATION(S)/REPORT(S)

Budgeting/Financial Update Tougaw

H. BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS

The Regular Board Meeting will be recessed.

PUBLIC HEARING--*(This is the opportunity for the public to present testimony on this issue. It is requested that speakers keep their comments to approximately three (3) minutes.)* A public hearing has been scheduled for 6:30 p.m. to consider the following issues:

- 1. Amendments to Special Programs and Procedures for Exceptional Students Perez
- 2. Proposed Amendment to Policy 5.11, Student Attendance Zones/Areas/Choice Robinson

The Public Hearing will be adjourned and the Regular Board Meeting reconvened.

I. ACTION ITEMS

- 1. Superintendent's Contract Chairman
- 2. Legislative Priorities for 2004 Chambers

RECOMMENDED ACTION: The administration recommends that the School Board approve the 2004 Legislative Priorities as presented.

- 3. Proposal for Strategic Planning Annual Update Project Chambers

RECOMMENDED ACTION: The superintendent recommends that the School Board approve the proposal for a Strategic Planning Annual Update Project.

- 4. Amendment to Policy 5.11, School Attendance Zones/Areas/Choice-First Reading Robinson

This amendment will address growth and overcrowding.

RECOMMENDED ACTION: The administration recommends that the School Board schedule a public hearing 6:30 p.m., February 3, 2004, to consider the amendment to Policy 5.11.

- 5. Interlocal Agreement Creating the Alachua County Recreation Coordinating Council Robinson

RECOMMENDED ACTION: The administration recommends that the School Board approve the Interlocal Agreement Creating the Alachua County Recreation Coordinating Council and authorize the chairman to execute the agreement in substantially the form as presented.

- 6. District Facilities Five-Year Work Program Gable

This program has been prepared as required for submission to the Department of Education. The program represents a five-year schedule of major repair, renovation, and capital outlay projects together with projections of available revenue. The District must submit this program annually and may revise the program at any time to reflect new project priorities and available revenue.

RECOMMENDED ACTION: The administration recommends that the School Board approve the program for submission to the Department of Education.

- 7. Bid Award for Project SBAC CC632—Westwood Middle School Food Service Building Gable
 Bids for the construction of this project were received on January 13, 2004. Recommendations will be presented.
- 8. Budget Amendment No. 6 – General Fund Tougaw
 Budget Amendment number 6 includes all budget changes in the General Fund For the period of October 1, 2003, through October 31, 2003.
- 9. Budget Amendment No. 7 – Capital Projects Funds Tougaw
 Budget Amendment number 7 includes all budget changes in the Capital Projects Funds for the period of October 1, 2003, through October 31, 2003.
- 10. Budget Amendment No. 8 – Special Revenue Funds Tougaw
 Budget Amendment number 8 includes all budget changes in the Special Revenue Funds for the period of October 1, 2003, through October 31, 2003.
 RECOMMENDED ACTION: The administration recommends that the School Board approve Budget Amendments Nos. 6, 7 and 8 as presented.
- 11. Student Cases Robinson

J. CONSENT AGENDA

RECOMMENDED ACTION: The superintendent recommends that the School Board approve the Consent Agenda as described in items 1-17.

- 1. Employment of Personnel--Attachments A & B Wright
- 2. Change Order(s) Approved under Policy 8.53(1)--Attachment C Gable
- 3. Bid(s) and Requisition(s)--Attachment D Hackett
- 4. District Consultant Services--Attachment E Hackett
- 5. Purchased Products/Services--Attachment F Hackett
- 6. Donations Birkett

Alachua Elementary PTA
 Archer Community PTA
 Dianna Smith
 Maryann Myrand
 Bonnie Ripley
 BHS Wrestling Boosters
 BHS Forensic Boosters
 BHS Cross Country Boosters
 BHS Volleyball Boosters
 Anita & John Peterson
 BHS AFJROTC Boosters

BHS Cheerleading Boosters
 Stan Wilkinson, Inc.
 Tim's Fast Nickel
 Hawthorne FFA Alumni Association
 Alachua County Sheriff's Office
 Idylwild PTA
 Target
 Irby Elementary PTA
 Kmart

Ponikvar Associates
 Florida Rock Industries, Inc.
 Blessed Hope Foundation of Newberry, Fl., Inc.
 Newberry Elementary PTO
 Glanzer Press
 Shell Elementary PTA
 Mr. Ronald D. Goodwin
 Mr. Donald Lamont

7. Contractual Agreement with Vivian Filer, Registered Nurse Crowell
- Federal Head Start/Early Head Start funds will be used to obtain the services of a registered nurse consultant. The consultant will provide support to staff in identifying, monitoring, and tracking the health, nutrition and over all wellness needs of children birth to five years of age.
8. Contractual Agreement with ACORN Clinic Crowell
- This Agreement will provide dental services to approximately 70 Head Start/Early Head Start/School readiness children during the remainder of the 2003-04 school year.
9. Contractual Agreement with Patricia T. Kaswinkle Crowell
- Head Start/Early Head Start/School Readiness participants will receive speech and language services provided by a consultant in order to meet the federal mandate of timely and appropriate individual screening, evaluations and staffing at a cost not to exceed \$3,500.
10. Professional Development Alternatives for Exceptional Student Education Perez
- This project is designed to provide a comprehensive professional development opportunity for individuals working with students with disabilities.
11. New Components for the Master In-Service Plan Shewey
- There are a total of 18 new components recommended to be added to the Master In-Service Plan.
12. Design Development/Construction Documents Gable
- a. Design Development/Construction Documents for Project SBAC B0309—Santa Fe High School Roof Replacement
- A/R/C Associates, Inc., Orlando, Florida has prepared Design Development/Construction Documents for the construction of this project. It is requested that the Board approve these plans as presented.
- b. Design Development/Construction Documents for Project SBAC C0309—Newberry Elementary School Roof Replacement
- A/R/C Associates, Inc., Orlando, Florida has prepared Design Development/Construction Documents for the construction of this project. It is requested that the Board approve these plans as presented.
- c. Design Development/Construction Documents for Project SBAC J0046—Buchholz/Eastside/Newberry High Schools Tennis Courts
- Kelley Engineering, Inc., Gainesville, Florida has prepared Design Development/Construction Documents for the construction of this project. It is requested that the Board approve these plans as presented.

- 13. Lease Agreement Lang

This lease agreement is between the School Board and the current occupant of the single-family residence on the recently purchased property East of Archer Community School. This agreement will allow the occupant to remain in the residence until the end of this school year. It is recommended that the Board approve this agreement as presented.

- 14. Bus Use Agreement with the University of Florida Shelton

This agreement will provide bus transportation for the Emerging Leaders Conference 2004. Student Government students will be bused from the Paramount Resort to Various locations around Gainesville.

- 15. Agreement with the University of Florida for Psychological Services Black

This agreement provides for psychological services to students identified by the School Board. Services include evaluations, behavioral interventions and other consultations.

- 16. Agreement with Hippodrome State Theatre Omer

An agreement for services has been prepared with the Hippodrome State Theatre for assistance with the Improvisational Teen Theatre as part of the Florida Learn and Serve project serving Lofton High School. Grant funds are provided for this purpose.

- 17. Arts in Education Omer

A proposal has been prepared for submission to the Florida Department of State, Division of Cultural Affairs, for an Arts in Education grant to enable Alachua County students to visit the Harn Museum of Art and develop a greater understanding of art. A total of \$10,000 is requested from grant funds.

K. CITIZEN INPUT (cont'd) *(This provides citizens the opportunity to address the Board following the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*

L. BOARD MEMBER/SUPERINTENDENT REQUESTS

M. ADJOURNMENT

Persons with disabilities who require assistance to participate in the meeting are requested to notify the Office of the Superintendent at (352) 955-7527 (Voice) or (800) 955-8771 (TDD) at least 48 hours in advance, so their needs can be accommodated.

**SCHOOL BOARD OF ALACHUA COUNTY
PERSONNEL SERVICES DEPARTMENT
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

January 20, 2004

Appointments

Appointee	Location	Assignment	Effective Date	Explanation
Allen, Jonathan R.	Eastside High	Science *	08/11/03	Appointment *Special Permit, Out-of-Field
Beagle, Kimberly G.	Talbot Elem.	First Grade	08/20/03	Appointment
Bellah, Don A.	Bishop Middle	VE *	08/12/03	Appointment *Special Permit, Out-of-Field
Bish, Daryl M.	Buchholz High	English/ Language Arts *	12/02/03	Appointment *Special Permit, Out-of-Field
Bishop, Deborah L.	Hidden Oak Elem.	Kindergarten	09/02/03	Appointment
Clanton, Don R.	Idylwild Elem.	Third Grade	09/02/03	Appointment
Cotney, Angela N.	Hawthorne High	Guidance *	11/21/03	Appointment *Special Permit, Out-of-Field
Cuthbertson, Stacy K.	Horizon Halfway House	DOP (50%) DOP (50%)	11/18/03	Appointment
Davis, Connie J.	Finley Elem.	Third Grade	11/24/03	Appointment
O'Donnell, Carolyn N.	Eastside High	Language Arts	08/25/03	Appointment
Pittenger, Claudia J.	Lanier Center	Occupational Therapist	08/25/03	Appointment
Vaughn, Elizabeth S.	Hawthorne High	Science	08/25/03	Appointment
Walker, Stephen L.	Horizon Center	VE	11/18/03	Appointment
Willis, Grace L.	Rawlings Elem.	Grades 4-5 Character Counts Center	09/03/03	Appointment
Brown, Sylvester L.	Metcalf Elem.	VE *	08/11/03	Reappointment *Special Permit, Out-of-Field
Thomas, Jenise M.	Newberry High	VE	08/27/03	Reappointment Recommended for Professional Service Contract

January 20, 2004

Appointments (Continued)

Appointee	Location	Assignment	Effective Date	Explanation
Wells, Monique D.	Newberry High	VE *	08/11/03	Reappointment *Special Permit, Out-of-Field
Amos, Michelle L.	Fort Clarke Middle	ESOL *	08/18/03	*Special Permit, Out-of-Field
Bramlett, Nancy L.	Fort Clarke Middle	ESOL *	08/18/03	*Special Permit, Out-of-Field
Curtis, Mattie L.	Santa Fe High	ESOL *	08/18/03	*Special Permit, Out-of-Field
Dixon, Dikassa D.	Fort Clarke Middle	Social Science *	08/18/03	*Special Permit, Out-of-Field
Everett, Linda L.	Fort Clarke Middle	ESOL *	08/18/03	*Special Permit, Out-of-Field
Hartman, Jo A.	Santa Fe High	ESOL *	08/18/03	*Special Permit, Out-of-Field
Hines, Eleanor S.	Rawlings Elem.	Media Specialist *	09/03/03	*Special Permit, Out-of-Field
Houvouras, Chad M.	Littlewood Elem.	ESOL *	08/11/03	*Special Permit, Out-of-Field
Lolli, Trisha L.	Buchholz High	Child Development *	08/11/03	*Special Permit, Out-of-Field
Majeski, Deanna J.	Fort Clarke Middle	Social Science *	08/18/03	*Special Permit, Out-of-Field
Navarro, Marcel	Fort Clarke Middle	ESOL *	08/18/03	*Special Permit, Out-of-Field
Nilon, Leslie C.	Terwilliger Elem.	ESOL *	08/18/03	*Special Permit, Out-of-Field
Pritchett, Susan P.	Fort Clarke Middle	ESOL *	08/18/03	*Special Permit, Out-of-Field
Ritchie, Patrick T.	Santa Fe High	ESOL *	08/18/03	*Special Permit, Out-of-Field
Stafford, Diane C.	Fort Clarke Middle	World Geography *	08/18/03	*Special Permit, Out-of-Field
Stark, Robert N.	Newberry High	Math *	08/11/03	*Special Permit, Out-of-Field
Stobbie, Kimberly D.	Terwilliger Elem.	ESOL *	08/18/03	*Special Permit, Out-of-Field
Williams, Linda E.	Fort Clarke Middle	ESOL *	08/18/03	*Special Permit, Out-of-Field
Zamboski, Sara S.	Fort Clarke Middle	ESOL *	08/18/03	*Special Permit, Out-of-Field

**SCHOOL BOARD OF ALACHUA COUNTY
PERSONNEL SERVICES DEPARTMENT
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

January 20, 2004

Other Personnel Changes

Appointee	From	To	Effective Date	Explanation
Hurt, Amy K.	Teacher on Leave	Speech/Language Therapist	11/12/03	Return to Active Duty

**SCHOOL BOARD OF ALACHUA COUNTY
PERSONNEL SERVICES DEPARTMENT
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

January 20, 2004

Resignations, Terminations, and Leaves

Appointee	Location	Assignment	Effective Date	Explanation
Benson, Robin L.	Gainesville High	Math	12/02/03	Leave Maternity/Personal 12/02/03-02/06/04
Brunny, Ronnie L.	Rawlings Elem.	Second Grade	01/07/04	Leave Personal 01/07/04-01/03/05
Clary, Susie A.	Rawlings Elem.	VE	11/03/03	Leave Medical 11/03/03-05/10/04
Lerdo, Susan W.	Buchholz High	Math	12/08/03	Leave Maternity 12/08/03-12/18/03
Otradovec, Cynthia L.	Westwood Middle	Science	10/31/03	Leave Personal 10/31/03-12/19/03
Peters, Anastasia W.	Duval Elem.	Fourth Grade	09/20/03	Leave Maternity 09/20/03-11/22/03
Privette, Allison C.	Westwood Middle	Math	10/23/03	Leave Maternity 09/16/03-06/04/04
Arreola, Ana G.	Santa Fe High	Foreign Language	11/17/03	Resignation
Berg, Carla L.	Buchholz High	Science	01/14/04	Resignation
Goodowns, Victoria C.	Santa Fe High	Social Science	12/03/03	Resignation
Hallman, Sherry T.	Newberry High	Math	11/25/03	Resignation
Rutledge, Shennika M.	Rawlings Elem.	First Grade	11/19/03	Resignation

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

01/20/04

Appointments

Appointee	Location	Position	Effective Date	Explanation
Tompkins, Judy	Buchholz High	Aide I	12/15/03	Additional Unit
Green, Georgia	Chiles Elementary	Sign Language Interpreter	12/02/03	Additional Unit
Brines, Gregory	Kanapaha Middle	ESE Aide	11/03/03	Additional Unit
Copeland, Grace	Norton Elementary	ESE Aide	11/03/03	Additional Unit
Pytlak, Courtney	Stephen Foster Elementary	ESE Aide	11/24/03	Additional Unit
Hiers, Dana	Archer Community	Licensed Practical Nurse	01/05/04	Replacement
Parrish, Deborah	Bishop Middle	Aide I	12/11/03	Replacement
Greenwood, Tanaka	Buchholz High	ESE Aide	12/01/03	Replacement
Weaver, Quashawn	Buchholz High	ESE Aide	01/05/04	Replacement
Wheeler, Kathy	Buchholz High	Clerical Assistant	01/05/04	Replacement
Williams, Barbara	Buchholz High	Custodian	11/17/03	Replacement
Burkett, Gladys	Duval Elementary	ESE Aide	10/22/03	Replacement
McKay, Tiffany	Duval Elementary	Head Start Instructor	12/01/03	Replacement
Bailey-Jenkins, Mildred	Early Head Start	Head Start Assistant	11/12/03	Replacement
Davis, Deshawanna	Early Head Start	Head Start Assistant	11/12/03	Replacement
Thompkins, Drilisa	Early Head Start	Head Start Assistant	11/03/03	Replacement
Thompson, Rhonda	Finley Elementary	Senior Clerical Assistant	11/03/03	Replacement
Hardy, Demetra	Glen Springs Elementary	Food Service Assistant I	10/24/03	Replacement
Sims, Catherine	Glen Springs Elementary	ESE Aide	11/24/03	Replacement
Moore, Gretchen	High Springs Elementary	EDEP Activity Leader	11/12/03	Replacement
McBride, Sydne	Irby Elementary	ESE Aide	01/05/04	Replacement
James, Corey	Lanier Center	Food Service Assistant I	11/24/03	Replacement
Buchannon, Victoria	Lawton Chiles Elementary	EDEP Activity Leader	11/6/03	Replacement
Montes de Oca, Megan	Loften Center	Guidance Clerical Aide	12/03/03	Replacement

01/20/04

Appointments (Continued)

Appointee	Location	Position	Effective Date	Explanation
O'Donnell, Chris	Metcalf Elementary	EDEP Activity Leader	11/03/03	Replacement
O'Donnell, Chris	Metcalf Elementary	EDEP Activity Leader	11/03/03	Replacement
Wojciechowski, Kathleen	Metcalf Elementary	EDEP ESE Aide	11/03/03	Replacement
Harvey, Jennifer	Newberry Elementary	EDEP ESE Aide	01/05/04	Replacement
Saltzgeber, Helen	Newberry Elementary	Aide I	11/03/03	Replacement
McDowell, Brandi	Personnel Services	Administrative Secretary	01/05/04	Replacement
York, Connie	Personnel Services	Clerical Assistant	01/07/04	Replacement
Ivey, LaRonda	Rawlings Elementary	Food Service Assistant I	11/18/03	Replacement
Liburd, Ruth	Rawlings Elementary	EDEP Activity Leader	12/01/03	Replacement
Johnson, Sandra	Sidney Lanier Center	ESE Aide	11/05/03	Replacement
Bateh, Clora	Talbot Elementary	ESE Aide	11/24/03	Replacement
Ohlson, Christine	Talbot Elementary	ESE Aide	12/01/03	Replacement
Hoskins, Gene	Terwilliger Elementary	EDEP ESE Aide	01/05/04	Replacement
Johnson, Peggy	Terwilliger Elementary	Food Service Assistant I	11/24/03	Replacement
DeLaCruz, Pedro	Transportation Department	Bus Driver	12/15/03	Replacement
Ferebee, Sharon	Transportation Department	Bus Driver	12/08/03	Replacement
Jones, Johnnie	Transportation Department	Bus Driver	01/05/04	Replacement
Mason, Lisa	Transportation Department	Bus Attendant	11/24/03	Replacement
Morgan, Cammy	Transportation Department	Bus Attendant	12/15/03	Replacement
Segarra, Alejandro	Transportation Department	Bus Driver	12/01/03	Replacement
Swanson, Robert	Transportation Department	Bus Driver	12/15/03	Replacement
Trapp, Suzzie	Transportation Department	Bus Driver	12/01/03	Replacement
Schenck, Tori	Waldo Community	EDEP Activity Leader	01/05/04	Replacement

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE SERVICE PERSONNEL**

01/20/04

Other Personnel Changes

Appointee	From	To	Effective Date	Explanation
Parrish, Deborah	Aide I/Bishop Middle	ESE Aide/Bishop Middle	12/11/03	Promotion
Anderson, Donna	Asst. Mgr. Intern/Buchholz High	Assistant Manager/Buchholz	11/04/03	Promotion
Jones, Fletcher	Bus Attendant/Transportation	Bus Driver/Transportation	11/24/03	Promotion
Aubut, Wylene	Computer Operator I/Info Resources	Data Communication Spec/Info Res.	11/12/03	Promotion
Ford, Gregory	Custodian/Mebane Middle	Custodian, Ld Worker/Mebane	01/07/04	Promotion
Bridwell, Donna	Data Base Clerk/Chiles Elementary	Executive Assistant/Chiles Elem	01/05/04	Promotion
Tillman, Amy Beth	EDEP ESE Aide/Finely Elementary	EDEP Activity Ldr/Finely Elem	08/19/03	Promotion
Preston, Jennifer	EDEP ESE Aide/Newberry Elem	EDEP Activity Ldr/Newberry Elem	01/05/04	Promotion
Orth, Mary	Food Service Asst I/District Food Serv	Food Service Asst II/District Food Serv	11/03/03	Promotion
Haddix, Debbie	Media Aide/Chiles Elementary	Data Base Clerk/Chiles Elementary	01/05/04	Promotion
Horne, Timothy	Custodian, Ld Worker/Mabane	Head Custodian/Santa Fe High	01/05/04	Promotion/Relocation
Eliff, Benita	ESE Aide/Buchholz High	Administrative Secretary/Personnel	01/05/04	Promotion/Relocation
Lopez, Norine	Aide I/Rawlings Elementary	Computer Proctor/Rawlings Elem	8/18/03	Reclassification
Rominger, Heath	ESE Aide/Eastside High	Student Services Specialist/Eastside	12/01/03	Reclassification
Tillman, Margaret	Family Liaison/Alachua Elementary	Home School Liaison/Alachua Elem	10/20/03	Reclassification
Anglon, Becky	Media Aide/Eastside High	Sr. Clerical Assistant/Eastside High	12/01/03	Reclassification
Sindelar, Robin	Teacher (2 nd Grade/Talbot Elem	Aide I/Talbot Elementary	01/15/04	Reclassification
Gentry, Sandra	Bus Driver/Transportation	Guidance Clerical/Hawthorne	01/12/04	Reclassification/Relocation
Fralick, Lisa	Administrative Secretary/Personnel	Bookkeeper/Gainesville High	01/05/04	Relocation
Roller, Barbara	Bookkeeper/Gainesville High	Internal Auditor II/Finance	12/12/03	Relocation
Holt, Christopher	Custodian/Gainesville High	Custodian/Lanier Center	01/20/04	Relocation
Calhoun, Carrie	EDEP Activity Ldr/Metcalf Elem	EDEP Activity Ldr/Finley Elem	12/12/03	Relocation
McGee, Emilie	EDEP Aide I/Glen Springs	EDEP Aide I/Littlewood Elementary	11/12/03	Relocation
Trammel, Tyese	EDEP ESE Aide/Wiles Elementary	EDEP ESE Aide/Littlewood Elem	12/01/03	Relocation

01/20/04

Other Personnel Changes (Continued)

Appointee	From	To	Effective Date	Explanation
Mulberry, Kalita	ESE Aide/Idylwild Elementary	EDEP ESE Aide/Glen Springs	01/05/04	Relocation
Adams, Loyda	Family Liaison Spec/Fearnside	Family Liaison Spec/Prairie View	12/15/03	Relocation
Foster, Loretta	Lead Custodian/Howard Bishop	Lead Custodian/Loften Center	11/12/03	Relocation
Douglas, Michichi	Bus Driver/Transportation	Bus Driver/Transportation	11/12/03	Return to Active Duty
Griffin, Teresa	Bus Driver/Transportation	Bus Driver/Transportation	01/05/04	Return to Active Duty
Jenkins, Rosemary	Bus Driver/Transportation	Bus Driver/Transportation	12/01/03	Return to Active Duty
Markham, Shontana	Bus Driver/Transportation	Bus Driver/Transportation	11/17/03	Return to Active Duty
Winchel, Tammy	Bus Driver/Transportation	Bus Driver/ Transportation	12/01/03	Return to Active Duty
Crawford, Lucille	Head Start Assistant/Prairie View	Head Start Assistant/Prairie View	12/02/03	Return to Active Duty
Jackson, Chawane	Secretary/Fearnside	Secretary/Fearnside	12/10/03	Return to Active Duty
Jones, Lucille	Secretary/Learning Resources	Secretary/Learning Resources	12/01/03	Return to Active Duty
Moore, Sara	Sr. Clerical Assistant/Rawlings	Sr. Clerical Assistant/Rawlings	01/05/04	Return to Active Duty

SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES

1/20/04

Resignations, Terminations, and Leaves

Appointee	Location	Position	Effective Date	Explanation
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Barber, Judith	Business Services	Internal Auditor II	12/31/03	DROP
Hamilton, Veronica	Mebane Middle	ESE Aide	01/30/04	DROP
Mitchell, Robert	Gainesville High	Custodian	12/01/03	DROP: 11/30/08
Lovette, Andrew	Williams Elementary	Head Custodian	12/01/03	DROP: 11/30/08
Mitchell, Rebecca	Personnel Services	Personnel Specialist	12/19/03	Early Retirement
Toughton, Iris	Transportation Department	Bus Attendant	12/31/03	Early Retirement
Turek, Carol	Shell Elementary	Head Start Assistant	1/5/04	Leave: 1/5/04 - 6/4/04
Washington, Anthony	Glen Springs Elementary	Custodian	10/10/03	Leave: 10/10/03 - 12/31/03
Toughton, Iris	Transportation Department	Bus Attendant	10/9/03	Leave: 10/9/03 - 10/31/03
Jenkins, Rosemary	Transportation Department	Bus Driver	11/03/03	Leave: 11/03/03 - 11/25/03
Crawford, Lucile	Prairie View Elementary	Head Start Assistant	11/03/03	Leave: 11/03/03 - 12/01/03
Monroe, Sara	Rawlings Elementary	Sr. Clerical Assistant	11/06/03	Leave: 11/06/03 - 01/05/04
Barr, Sarah	District Food Service	Food Service Manager Intern	11/12/03	Leave: 11/12/03 - 1/5/04
Chastain, Dorothy	Transportation Department	Bus Driver	11/17/03	Leave: 11/17/03 - 12/19/03
Winchel, Tammy	Transportation Department	Bus Driver	11/18/03	Leave: 11/18/03 - 12/01/03
Dallas, Dora	Transportation Department	Bus Driver	11/18/03	Leave: 11/18/03 - 12/18/03
Griffin, Teresa	Transportation Department	Bus Driver	11/21/03	Leave: 11/21/03 - 12/19/03
Johnson, Waldo	Buchholz High	Custodian	11/24/03	Leave: 11/24/03 - 01/20/04
Rushing, Mae F.	Eastside High	Custodian	11/25/03	Leave: 11/25/03 - 12/12/03

1/20/04

Resignations, Terminations, and Leaves (Continued)

Appointee	Location	Position	Effective Date	Explanation
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Boykin, Carrie	Fearnside Center	Head Start Instructor	11/3/03	Leave: 11/3/03 - 12/31/03
Sawyer, Debra	Ft. Clarke Middle	Guidance/Clerical Aide	9/10/03	Leave: 9/10/03 - 11/0/03
Blair, Bonnie	District Food Service	Food Service Assistant I	9/10/03	Leave: 9/10/03 - 12/19/03
Whitfield, Michele	Chiles Elementary	Executive Assistant	12/31/03	Regular Retirement
Hall, Willie J.	Facilities Department	Trade Helper II	12/19/03	Regular Retirement
Bradley, Alexander	Gainesville High	Custodian, Lead Worker	12/31/03	Regular Retirement
Barry, Jean	Irby Elementary	Food Service Assistant I	12/19/03	Regular Retirement
Kennard, Jacqueline	Transportation Department	Bus Driver	12/18/03	Regular Retirement
Joyce, Pamela	Wiles Elementary	Media Aide	01/15/04	Regular Retirement
Scott-Reid, Willette	A.Q. Jones Center	ESE Aide	12/19/03	Resignation
Wagnor, Melody	Buchholz High	Food Service Assistant I	12/19/03	Resignation
Williams, Dora	Chiles Elementary	Food Service Assistant I	12/18/03	Resignation
Flemming-Bostic, Mary	Eastside High	Head Start Assistant	11/28/03	Resignation
Tillman, Amy	Finely Elementary	EDEP Activity Leader	12/19/03	Resignation
Ankney, Marie	Ft. Clarke Middle	Food Service Assistant I	12/5/03	Resignation
Braverman, Anna	Glen Springs Elementary	ESE Aide	12/31/03	Resignation
Baker, Terractita	Hawthorne High	Guidance Clerical Aide	12/19/03	Resignation
Spray, Stephanie	Hidden Oak	EDEP Activity Leader	12/19/03	Resignation
Watcki, Megan	Hidden Oak Elementary	Aide I	11/21/03	Resignation
Frame, Elva	Howard Bishop Middle	ESE Aide	12/19/03	Resignation
Williams, Teletha	Howard Bishop Middle	Clerical Assistant	1/9/04	Resignation

1/20/04

Resignations, Terminations, and Leaves (Continued)

Appointee	Location	Position	Effective Date	Explanation
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Kuck, Erlene	Instructional Media	Clerical Assistant	11/26/03	Resignation
Betancourt, Maria	Lake Forest Elementary	Sign Language Interpreter	12/19/03	Resignation
Bryant, Tesha	Lanier Center	Custodian	11/25/03	Resignation
Welcome, Merceda	Lincoln Middle	Custodian	12/19/03	Resignation
Johnson, Dennis	Maintenance/Operations	Mason	12/19/03	Resignation
Daddio, Paula	Newberry Elementary	EDEP ESE Aide	1/7/03	Resignation
Debose, Sue	Personnel Services	Administrative Secretary	12/12/03	Resignation
Harris, Rosa	Prairie View Elementary	Food Service Assistant I	8/14/03	Resignation
Latsko, Donna	Talbot Elementary	ESE Aide	11/25/03	Resignation
Lawrence, Sharon	Talbot Elementary	Custodian/ESE Aide	11/5/03	Resignation
Robinson, Kanasha	Talbot Elementary	ESE Aide	12/19/03	Resignation
Carden, Joseph	Transportation Department	Auto Service Worker	1/5/04	Resignation
Roberts, Cora	Transportation Department	Bus Attendant	11/21/03	Resignation
Denmark, Carrie	Waldo Community	EDEP Activity Leader	12/19/03	Resignation
Brown, Shoneea	Westwood Middle	ESE Aide	12/19/03	Resignation
Townsend, Lavoria	Williams Elementary	ESE Aide	11/28/03	Resignation
Allen, Chester	Santa Fe High	Head Custodian	11/26/03	Retirement
Smith, Barbara	Spring Hill/High Springs	Food Service Assistant II	10/31/03	Retirement
Roberts, Jarvis	Lincoln Middle	Custodian	12/2/03	Termination
Chandler, Natasha	Norton Elementary	Food Service Assistant I	12/12/03	Termination
Harper, Rhonda	Transportation Department	Bus Driver	12/09/03	Termination

January 20, 2004
AGENDA ATTACHMENT

APPROVED CONSTRUCTION CONTRACT CHANGE ORDERS

- (1) Change Order Number Two for Project SBAC B0209—Metcalfe Elementary School Roof Replacement

On January 7, 2004, the Superintendent authorized execution of Change Order Number Two to the construction contract. This change order adds \$4,430 to the contract, revising the contract total to \$454,111, and represents costs for replacement of existing ceiling tile and existing defective electrical controls. This change order adds 11 consecutive calendar days to the contract time.

- (2) Change Order Number Four for Project SBAC CD634—Mebane Middle School Classroom Renovations, Buildings 2, 3, and 4

On January 7, 2004, the Superintendent authorized execution of Change Order Number Four to the construction contract. This change order adds \$6,993.14 to the contract, revising the contract total to \$680,586.37 and represents costs for: revisions to existing sidewalk; locks for staff restrooms; an additional 200 amp electrical disconnect; additional concrete floor slab; and additional power in custodial room. This change order adds no calendar days to the contract time.

- (3) Change Order Number Four for Project SBAC CB636—Glen Springs Elementary School Multi-Purpose Facility

On January 7, 2004, the Superintendent authorized execution of Change Order Number Four to the construction contract. This change order adds \$23,781.29 to the contract, revising the contract total to \$1,860,599.57 and represents costs for: revised water service routing; four new basketball backboards; removal of a tree; and modifications to the roof deck. This change order adds no calendar days to the contract time.

BID OPENED 3:00 PM, NOVEMBER 18, 2003

**A. TEMPORARY CONTRACT LABOR
(Day Labor) - ANNUAL CONTRACT**

**(BID#04-22)
Facilities Department
(Various Funds)**

Bid establishes fixed hourly rate (Day Laborer-\$9.53/hour) for temporary contract day labor to be used by the Facilities Department on an as-needed basis. The contract performance period begins January 20, 2004 and ends December 31st, 2004.

9 Bids Solicited
2 Bid Received

Recommend award be made to **Able Body Labor**, the low responsive and responsible bidder meeting the specifications. The estimated annual contract value is \$35,000.

BID OPENED 3:00 PM, NOVEMBER 25, 2003

**B. CARPENTRY LABOR
- ANNUAL CONTRACT
(Various Funds)**

**(BID #04-25)
Facilities Department**

Bid establishes fixed hourly rates for carpentry crews and equipment (including 2-man crew, Journeyman Carpenter, and Apprentice Carpenter) to be used on an as-needed basis by the Facilities Department. Recommend award to a Primary Contractor – to be contacted first whenever services are required and to a Secondary Contractor – to be used if the Primary Contractor cannot perform the services within the necessary timeframe. The contract performance period begins January 20, 2004 and ends December 31st, 2004.

23 Bids Solicited
3 Bids Received

Recommend award to **George Burns Enterprises, Inc. (Primary Contractor)**, and **R. Hyden Construction, Inc. (Secondary Contractor)**, the low responsive and responsible bidders meeting the specifications.

BID OPENED 3:00 PM, DECEMBER 19, 2003

**C. CLASSROOM INSTRUCTIONAL
SUPPLIES, MATERIAL, AND EQUIPMENT;
DISCOUNT – ANNUAL CONTRACT (Various Funds)**

**(BID #04-26)
Purchasing Department CATALOG**

Bid establishes fixed discounts off of published catalog prices for instructional supplies, materials, and equipment, to be used as needed by all District schools and centers. The contract performance period begins January 20, 2004 and ends December 31st, 2004.

50 Bids Solicited
40 Bids Received

Recommend award be made to the following low, responsive and responsible bidders: ABC School Supply, AFP School Supply, Brodhead Garrett, Capital Microscope Service, Carolina Biological Supply Co., Childcraft Education/Childcraft Direct, Cynmar Corp., Dick Blick Co., Discount School Supply, Ellison Educational Equipment, ETA/Cuisenaire, Fisher Science Education, Flinn Scientific, Inc., Frey Scientific, J.W. Pepper of Atlanta, Kaplan Early Learning Co., Lakeshore Learning Materials, Learning Path, Inc., Nasco, Nystrom, Oriental Trading Co., Paxton/Patterson, Peripole-Bergerault, Inc., Pyramid School Products, Rand McNally, S&S Worldwide, Sargent Welch, Sax Arts & Crafts, School Specialty, Science Kit/Boreal Laboratories, Teacher's Discovery, The Exploration Co., Thomas Scientific, Triarco Arts & Crafts, and Wards Natural Science. The estimated annual contract value is \$145,000.

BID RENEWAL

**D. FURNITURE -
ANNUAL CONTRACT**

**(BID #02-08)
All Schools and Departments
(Various Funds)**

Bid establishes fixed discounts off of manufacturer's list prices(s) for various types of furniture, including K-3, classroom, computer, office, audio-visual, library, auditorium, cafeteria, etc. Recommend bids with the following qualified vendors be renewed for the period beginning March 1, 2004 and ending February 28, 2005.

Contrax Furnishings, Inc.
Office Concepts & Furniture
Contract Solutions, Inc.
School Specialty Furniture
Virco
Childcraft Education
Spectrum Industries, Inc.

ABC School Supply, Inc.
Universal Seating Co.
Steve Ward & Assoc.
Office Furniture USA
Pride Enterprises
CBA Florida

Early Childhood Direct
Adapto
Ernie Morris
Sunkist Construction
Contemporary Interior
Schoolhouse Products

ATTACHMENT C

1. **TO:** SCHOLASTIC, INC.
FOR: Read 180 Stage B reading software for Spring Hill Middle School classrooms.
AMOUNT: \$31,400.00 (SBR6A-1.012(7); Educational Software)
FUNDS: 0420-9420; Special Revenue Funds
REQUESTED BY: ESE Department

2. **TO:** STEVE WARD AND ASSOCIATES
FOR: Casework, shelving, and cubbies for High Springs Elementary School Classroom Additions.
AMOUNT: \$62,211.31 (SBR6A-1.012(5); State of Florida Contract #420-420-02-1)

FUNDS: 032H-0472; 02-03 PECO Funds
REQUESTED BY: Facilities Department

3. **TO:** STEVE WARD AND ASSOCIATES
FOR: 16 each teacher's chairs for High Springs Elementary School Classroom Additions.
AMOUNT: \$3,088.96 (SBAC Bid #02-08)
FUNDS: 032H-0472; 02-03 PECO Funds
REQUESTED BY: Facilities Department

4. **TO:** STEVE WARD AND ASSOCIATES
FOR: Student desks, chairs, computer tables with keyboard trays, rectangular tables, Horseshoe tables, and trapezoid tables for High Springs Elementary School Classroom Additions.

AMOUNT: \$25,730.60 (SBAC Bid #02-08)
FUNDS: 032H-0472; 02-03 PECO Funds
REQUESTED BY: Facilities Department

5. **TO:** CARING AND SHARING CHARTER SCHOOL
FOR: Title I instructional personnel, including salary and benefits.
AMOUNT: \$77,257.00
FUNDS: 0420-0953; Title I Grant
REQUESTED BY: Title I Department

ATTACHMENT C

DISTRICT CONSULTANT SERVICES [School Board of Alachua County Policies, Ch. 7, Section 7.31(3)(d)]

CONSULTANT	DESCRIPTION OF SERVICES	TERM	DEPARTMENT	PURCHASE ORDER AMOUNT
WriteMath Enterprises	Expository Writing Consultant for Talbot Elementary School Students	'03/04 Fiscal Year	Staff Development	\$1000.00
Lewis Drageset	Novell NetWare Training Consultant	11/21/03	Instructional Technology	\$320.00

ATTACHMENT C

PURCHASED PRODUCTS/SERVICES; \$12,500 TO \$24,999

P. O. #	FUND	AMOUNT	VENDOR NAME	PRODUCTS/SERVICES PURCHASED	DEPARTMENT	STATUS
P072861	037J (2 Mill)	\$10,617.60	Florida Business Interior	Furnish/Install Carpet/ Tile in Eastside H.S.	Facilities	Bid #03-28
P073084	0100 (General)	\$14,955.00	Carlton Palms Edu- cational Center, Inc.	Residential Placement for ESE Student	ESE	Instructional Services
P073545	0100 (General)	\$12,950.00	BiMoyle Associates	Mainframe Software Utilities Upgrades	Information Technology	Information Resources
P073532	032H (02-03 Peco)	\$15,319.20	Dell Marketing	16 GX270 Microcomputers and 8 Printers for High Springs Elementary Classroom Addition	Facilities	State Contract
P073658	0420 (Special Revenue)	\$17,755.00	LRP Publications	Early Registration Fee for 30 ISRD Members to attend the LRP "Legal Issues of Educating Individuals with Disabilities" Seminar, May 2-5, 2004.	Institute for Small and Rural Districts	Instructional Services
P073646	Food Service Department	\$21,300.00	School-Link Technologies, Inc.	Upgrade school food service program point-of-sale system from CAFS to WinSNAP, a windows-based program. Upgrade includes personnel training.	Food Service	Information Technology
P073761	037I (2 Mill)	\$18,480.00	Ferber and Osteen Roofing, Inc.	Replace Sidney Lanier Building 9 and 10 Roofs	Facilities	Bid #03-18
P073821	037I (2 Mill)	\$15,500.00	Alachua Environ- mental Services, Inc.	Remove and dispose of asbestos roofing materials, Sidney Lanier Building 9 and 10	Facilities	RFQ
P073119	0100 (General)	\$14,946.00	Carlton Palms Edu- cational Center, Inc.	Residential Placement for ESE Student	ESE	Instructional Services

ATTACHMENT C