

*The mission of the Alachua County school district, the vital force in the heart of northern Florida, is to guarantee each student will excel in every chosen arena through an education system characterized by compassion and integrity, an engaging curriculum tailored to meet individual needs and aspirations, application of innovative approaches, and the courage to continuously form and reform to meet every new challenge.*

**AGENDA**

- A. CALL TO ORDER--PLEDGE OF ALLEGIANCE**
- B. APPROVAL OF MINUTES OF BOARD MEETING OF OCTOBER 21, 2003**
- C. ADOPTION OF AGENDA**
- D. BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS**
- E. RECOGNITION(S)--** 2003 Education’s Unsung Heroes Award – Steven Noll ..... Costello
- F. CITIZEN INPUT** *(Fifteen (15) minutes will be provided for citizens to address the Board prior to the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*
- G. SCHEDULED AGENCIES** *(This provides agencies the opportunity to address the Board prior to the regular business meeting. Approximately ten (10) minutes will normally be scheduled for each agency.)*
  - ACEA ..... Paulson
- H. PRESENTATION(S)/REPORT(S)**
  - 1. Budgeting/Financial Update ..... Tougaw
  - 2. Zoning Update ..... Tougaw

The Regular Board Meeting will be recessed.

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**PUBLIC HEARING--***(This is the opportunity for the public to present testimony on this issue. It is requested that speakers keep their comments to approximately three (3) minutes.)* A public hearing has been scheduled for 6:30 p.m. to consider the following:

- 1. Proposed New Policy 9.13, Family Involvement
- 2. Proposed Amendment to Policy 7.31, Purchasing and Bidding

The Public Hearing will be adjourned and the Regular Board Meeting reconvened.

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**I. ACTION ITEMS**

1. Interlocal Agreement for Public School Facility Planning ..... Gable

In accordance with the requirements of Section 163.31777 Florida Statutes, staff has developed an Interlocal Agreement for Public School Facility Planning between the School Board of Alachua County, the Commission or Council of the Cities or Towns of Alachua, Archer, Gainesville, Hawthorne, High Springs, LaCrosse, Micanopy, Newberry, and Waldo and the Alachua County Board of County Commissioners.

RECOMMENDED ACTION: The administration recommends that the School Board approve the Interlocal Agreement for Public School Facility Planning for submission to the Department of Community Affairs.

2. Budget Amendments ..... Tougaw

- a. Budget Amendment No. 2 – General Fund

This amendment includes all budget changes in the General Fund for the period of September 16, 2003 through September 30, 2003.

- b. Budget Amendment No. 3 – Debt Service Funds

This amendment includes all budget changes in the Debt Service Funds for the period of September 16, 2003 through September 30, 2003.

- c. Budget Amendment No. 4 – Capital Projects Funds

This amendment includes all budget changes in the Capital Projects Funds for the period of September 16, 2003 through September 30, 2003.

- d. Budget Amendment No. 5 – Special Revenue Funds

This amendment includes all budget changes in the Special Revenue Funds for the period of September 16, 2003 through September 30, 2003.

RECOMMENDED ACTION: The administration recommends that the School Board approve Budget Amendments Nos. 2, 3, 4 and 5 as presented.

3. Student Case No. 03-22-X ..... Robinson

**J. CONSENT AGENDA**

RECOMMENDED ACTION: The superintendent recommends that the School Board approve the Consent Agenda as described in items 1-7.

- 1. Employment of Personnel--Attachments A & B ..... Wright
- 2. Change Order(s) Approved under Policy 8.53(1)--Attachment C ..... Gable
- 3. Bid(s) and Requisition(s)--Attachment D ..... Hackett
- 4. District Consultant Services--Attachment E ..... Hackett
- 5. Purchased Products/Services--Attachment F ..... Hackett
- 6. Design Development/Construction Documents for Project SBAC CC632—  
Westwood Middle School Food Service Building ..... Gable  
  
Craig Salley & Associates, Architects, Gainesville, Florida has prepared Design Development/Construction Documents for the construction of this project. It is requested that the Board approve these plans as presented.
- 7. First Step Adolescent Services, Inc., Cooperative Agreement ..... Hall  
  
This agreement outlines areas of responsibilities and provides educational services to students enrolled at the Halfway House for Girls.

**K. DISCUSSION ITEM—YMCA Update** ..... Gable

**L. CITIZEN INPUT (cont'd)** *(This provides citizens the opportunity to address the Board following the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*

**M. BOARD MEMBER/SUPERINTENDENT REQUESTS**

**N. ADJOURNMENT**

*Persons with disabilities who require assistance to participate in the meeting are requested to notify the Office of the Superintendent at (352) 955-7527 (Voice) or (800) 955-8771 (TDD) at least 48 hours in advance, so their needs can be accommodated.*

**SCHOOL BOARD OF ALACHUA COUNTY  
PERSONNEL SERVICES DEPARTMENT  
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

**November 4, 2003**

**Appointments**

| <b>Appointee</b>     | <b>Location</b>    | <b>Assignment</b>        | <b>Effective Date</b> | <b>Explanation</b>                           |
|----------------------|--------------------|--------------------------|-----------------------|--|
| Barber, Eleanor A.   | Metcalfe Elem.     | Second Grade             | 09/22/03              | Appointment                                  |
| Brown, Derica        | Gainesville High   | Science                  | 11/05/03              | Appointment                                  |
| Burnham, Joseph R.   | Kanapaha Middle    | Long Term Sub.           | 09/29/03              | Appointment                                  |
| Crary, Shawn         | Duval Elem.        | Speech Therapist         | 09/22/03              | Appointment                                  |
| DeVoe, Tamatha S.    | Glen Springs Elem. | Kindergarten/First Grade | 10/06/03              | Appointment<br>*Special Permit, Out-of-Field |
| DiFranco, Deborah C. | Talbot Elem.       | PMH                      | 09/24/03              | Appointment                                  |
| Emery, Christine F.  | Duval Elem.        | Kindergarten             | 09/02/03              | Appointment                                  |
| Glenn, Linda E.      | Rawlings Elem.     | Fifth Grade              | 10/07/03              | Appointment                                  |
| Hall, Lamorris L.    | Gainesville High   | VE                       | 09/29/03              | Appointment<br>*Special Permit, Out-of-Field |
| Moss, Monique F.     | Fernside Center    | VE                       | 10/06/03              | Appointment                                  |
| Osteen, Catherine    | Idylwild Elem.     | Reading Coach            | 09/15/03              | Appointment                                  |
| Porter, JoAnn G.     | Lanier Center      | Occupational Therapist   | 09/22/03              | Appointment                                  |
| Rollo, Rebecca A.    | Talbot Elem.       | Fourth Grade             | 10/06/03              | Appointment                                  |
| Sasser, Layne M.     | High Springs Elem. | Gifted (.50)             | 09/15/03              | Appointment                                  |

**SCHOOL BOARD OF ALACHUA COUNTY  
PERSONNEL SERVICES DEPARTMENT  
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

November 4, 2003

**Other Personnel Changes**

| <b>Appointee</b> | <b>From</b> | <b>To</b>          | <b>Effective Date</b> | <b>Explanation</b> |
|------------------|-------------|--------------------|-----------------------|--------------------|
| Peabody, Bonnie  | Waldo Comm. | Prairie View Elem. | 09/29/03              | Transfer           |

**SCHOOL BOARD OF ALACHUA COUNTY  
PERSONNEL SERVICES DEPARTMENT  
EMPLOYMENT OF INSTRUCTIONAL PERSONNEL**

November 4, 2003

**Resignations, Terminations, and Leaves**

| <b>Appointee</b>       | <b>Location</b>                | <b>Assignment</b>            | <b>Effective Date</b> | <b>Explanation</b>                                     |
|------------------------|--------------------------------|------------------------------|-----------------------|--|
| Kerry, Delores         | Shell Elem.                    | Gifted                       | 09/01/03              | DROP   |
| Taylor, Sandra         | Lake Forest Elem.              | VE                           | 09/11/03              | Leave<br>Administrative<br>09/11/03-10/17/03           |
| Goldfeder, Gwenn       | Lake Forest Elem.              | VE                           | 10/16/03              | Leave<br>Personal<br>10/16/03-06/04/03                 |
| Hurt, Amy K.           | Lanier Center                  | Speech<br>Language Therapist | 09/08/03              | Leave<br>Maternity/Family Medical<br>08/08/03-10/31/03 |
| Brown, Hubert Jr.      | Howard Bishop Middle           | VE                           | 10/03/03              | Resignation  |
| Fiedler, Maria B.      | Lanier Center<br>Anchor Center | Physical Therapist           | 11/06/03              | Resignation  |
| Jacobsmeier, Carrie L. | Norton Elem.                   | Speech Therapist Sub.        | 09/05/03              | Resignation  |
| Marvel, Sandra         | Spring Hill Middle             | Math                         | 09/17/03              | Resignation  |
| Nydick, Craig          | Duval Elem                     | Fifth Grade                  | 06/04/03              | Resignation  |
| Rominger, Heath        | Eastside High                  | ESE Aide                     | 09/08/03              | Resignation  |
| Sasser, Layne M.       | High Springs Elem.             | Gifted (.50)                 | 09/18/03              | Resignation  |
| Slater, Sarah          | Alachua Elem.                  | ESE                          | 09/10/03              | Resignation  |
| Williams, Erinn        | Alachua Elem.                  | Fifth Grade                  | 09/26/03              | Resignation  |
| Conn, Donald F.        | Manning Center                 | ESE Specialist               | 11/28/03              | Retirement   |
| Dykes, Bonnie W.       | Littlewood Elem.               | Fifth Grade                  | 08/01/03              | Retirement   |

|                 |                |                  |          |            |
|-----------------|----------------|------------------|----------|------------|
| Smith, Caroline | Newberry Elem. | Reading Resource | 08/29/03 | Retirement |
|-----------------|----------------|------------------|----------|------------|

**SCHOOL BOARD OF ALACHUA COUNTY  
DEPARTMENT OF PERSONNEL SERVICES  
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

**November 4, 2003  
Appointments**

| <b>Appointee</b>    | <b>Location</b>           | <b>Position</b>          | <b>Effective Date</b> | <b>Explanation</b> |
|---------------------|---------------------------|--------------------------|-----------------------|--------------------|
| Ayers, Shane        | Williams Elementary       | ESE Aide                 | 10/2/03               | Additional Unit    |
| Ingle, Matthew      | Littlewood Elementary     | EDEP Activity Leader     | 9/16/03               | Additional Unit    |
| Lund, Audrey        | Littlewood Elementary     | ESE Aide                 | 10/13/03              | Additional Unit    |
| Telg, Jodie         | Norton Elementary         | ESE Aide                 | 9/22/03               | Reappointment      |
| Ankney, Marie       | District Food Service     | Food Service Assistant I | 9/15/03               | Replacement        |
| Davis, Betty        | Ft. Clarke Middle         | Food Service Assistant I | 9/15/03               | Replacement        |
| Davis, James        | District Food Service     | Food Service Assistant I | 9/15/03               | Replacement        |
| Douylliez, Candace  | Facilities Department     | Secretary                | 10/06/03              | Replacement        |
| Hopp, April         | Transportation Department | Bus Attendant            | 10/6/03               | Replacement        |
| Jackson, Edward     | Transportation Department | Bus Attendant            | 10/6/03               | Replacement        |
| Keene, Nancy        | Wiles Elementary          | ESE Aide                 | 9/29/03               | Replacement        |
| Martin, Jovanda     | A.Q. Jones                | ESE Aide                 | 10/6/03               | Replacement        |
| Middleton, Virginia | Eastside High             | ESE Aide                 | 10/6/03               | Replacement        |

**SCHOOL BOARD OF ALACHUA COUNTY  
DEPARTMENT OF PERSONNEL SERVICES  
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

**November 4, 2003  
Other Personnel Changes**

| <b>Appointee</b>    | <b>From</b>                   | <b>To</b>                     | <b>Effective Date</b> | <b>Explanation</b> |
|---------------------|-------------------------------|-------------------------------|-----------------------|--------------------|
| Turner, Christopher | Custodian/Eastside High       | Custodian, Lead/Eastside High | 9/23/03               | Promotion          |
| Zimmerman, Terry    | Sr. Clerical Asst/Finley Elem | Database Clerk/Finley Elem    | 10/27/03              | Promotion          |
| Kong, SiuMan        | ESE Aide/Finley Elem          | Aide I (ESOL)/Finley Elem     | 10/1/03               | Reclassification   |
| McAlister, Vicki    | Bus Driver/Transportation     | ESE Aide/Lanier Center        | 9/22/03               | Reclassification   |
| Ransom, Billy       | Custodian, Lead/Eastside High | Custodian/Eastside High       | 9/23/03               | Reclassification   |

SCHOOL BOARD OF ALACHUA COUNTY  
DEPARTMENT OF PERSONNEL SERVICES  
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL

November 4, 2003  
Resignations, Terminations, and Leaves

| Appointee       | Location                  | Position                 | Effective Date | Explanation                           |
|-----------------|---------------------------|--------------------------|----------------|---------------------------------------|
| Feagle, Vernell | Transportation Department | Bus Driver               | 9/9/03         | Leave 9/9/03 - 12/18/03 (Illness)     |
| Legree, Sylvia  | Newberry High             | Custodian                | 10/1/03        | Leave 10/1/03-1/7/04 (Family Medical) |
| Demko, Yvette   | Health Services           | Licensed Practical Nurse | 6/3/03         | Resignation                           |
| Shuler, Elmira  | Transportation Department | Bus Driver               | 10/6/03        | Resignation                           |

November 4, 2003  
AGENDA ATTACHMENT

APPROVED CONSTRUCTION CONTRACT CHANGE ORDERS

- (1) Change Order Number One for Project SBAC B0046—Hawthorne / Newberry High Schools  
Gymnasium Air Conditioning

On October 9, 2003, the Superintendent authorized execution of Change Order Number One to the construction contract. This change order deducts \$56,231.94 from the contract, revising the contract total to \$283,748.06, and represents construction materials and equipment that are direct purchased by the District at a savings of approximately \$3,183. This change order adds no calendar days to the contract time.

**A. STATE BOARD RULE AUTHORIZED PURCHASE 6A-1.012(8), SECURITY SERVICES - RENEWAL**

IFB 02-07 was issued to acquire security guard services for District schools and departments on an as-needed basis. The District did not receive any bids from vendors in response to this IFB. Pursuant to SBR 6A-1.012(8), the District entered into direct negotiations with two security firms for these services. After extensive discussions with each firm, as well as with the vendor community at large, Cognisa (formerly known as Argenbright Security Co.) was selected to provide security guard services to the District. Request consent to extend the contract with this firm from November 23, 2003 through February 27, 2004. The hourly labor rate for security guards is \$13.40 and the estimated value of security services under this contract renewal is approximately \$16,000.00.

**BID OPENED 3:00 PM, OCTOBER 17, 2003**

**B. HVAC SERVICES - ANNUAL CONTRACT**

**(BID#04-15)  
Facilities Department  
(Various Funds)**

Bid establishes fixed hourly labor rates for HVAC crews (2-Man Crew, Journeyman Technician, Apprentice Technician, and Helper) to maintain, repair, fabricate, alter, or extend central air-conditioning, commercial refrigeration, heating, and ventilating systems throughout the District on an as-needed basis. Recommend award to a Primary Contractor - to be contacted first whenever services are required and to a Secondary Contractor - to be used if the Primary Contractor cannot perform the services within the necessary timeframe. The contract performance period is January 1, 2004, through December 31<sup>st</sup>, 2004.

25 Bids Solicited  
9 Bids Received

Recommend award be made to **W. W. Gay Mechanical of Gainesville** (Primary Contractor) and **The Trane Company** (Secondary Contractor), the low responsive and responsible bidders meeting the specifications. The estimated annual contract amount is \$100,000.00.

BID OPENED 3:00 PM, OCTOBER 20, 2003

**C. FIRE EXTINGUISHERS -  
ANNUAL CONTRACT**

**(BID#04-18)  
Facilities Department  
(Various Funds)**

Bid establishes fixed unit prices to inspect, replace, and maintain various types of fire extinguishers located in all District schools. The contract performance period is January 1, 2004, through December 31<sup>st</sup>, 2004.

10 Bids Solicited  
3 Bid Received

Recommend award be made to Alachua Fire Extinguisher Company, Inc., the low responsive and responsible bidder. The estimated annual value of the contract is \$33,362.70.

1. **TO:** GENESIS PREPATORY SCHOOL OF GAINESVILLE  
**FOR:** Title I instructional personnel, including salary and benefits.  
**AMOUNT:** \$43,680.50  
**FUNDS:** 0420-0958; Title I Grant  
**REQUESTED BY:** Title I Department
  
2. **TO:** ELECTRONIC EDUCATION  
**FOR:** Waterford Early Reading Program software, with technical support and student and teacher workstations, for use in Rawlings Elementary School Title I Classrooms.  
**AMOUNT:** \$57,642.00  
**FUNDS:** 0420-0341; Title I  
**REQUESTED BY:** Rawlings Elementary School
  
3. **TO:** SCHOLASTIC INC.  
**FOR:** Read 180 Stage C reading software, with service and support equipment, for Buchholz High School Classrooms.  
**AMOUNT:** \$27,288.00 (6A-1.012(7) Educational Software)  
**FUNDS:** 0100-0431; Research Based Reading Grant  
**REQUESTED BY:** Buchholz High School
  
4. **TO:** SCHOLASTIC INC.  
**FOR:** Read 180 Stage B reading software, with service and support equipment, for Lincoln Middle School.  
**AMOUNT:** \$27,288.00 (6A-1.012(7) Educational Software)  
**FUNDS:** 0100-0112; Researched Based Reading Grant  
**REQUESTED BY:** Lincoln Middle School
  
5. **TO:** SCHOLASTIC INC.  
**FOR:** Read 180 Stage B reading software, with service and support equipment, for Oak View Middle School.  
**AMOUNT:** \$27,288.00 (6A-1.012(7) Educational Software)  
**FUNDS:** 0100-0591; Researched Based Reading Grant  
**REQUESTED BY:** Oak View Middle School
  
6. **TO:** SCHOLASTIC INC.  
**FOR:** Read 180 Stage B reading software, with service and support equipment, for Howard Bishop Middle School.  
**AMOUNT:** \$27,288.00 (6A-1.012(7) Educational Software)  
**FUNDS:** 0100-0121; Research Based Reading Grant  
**REQUESTED BY:** Howard Bishop Middle School

**DISTRICT CONSULTANT SERVICES [School Board of Alachua County Policies, Ch. 7, Section 7.31(3)(d)]**

| <b>CONSULTANT</b> | <b>DESCRIPTION OF SERVICES</b>  | <b>TERM</b>       | <b>DEPARTMENT</b>   | <b>PURCHASE ORDER AMOUNT</b> |
|-------------------|---|-------------------|---------------------|------------------------------|
| David Figlio      | Consultant Services to Develop a System for Determining Impact of Instruction on Student Achievement  | 05/01/13-09/15/03 | Testing             | \$1800.00<br>(\$50/hour)     |
| David Miller      | Consulting Services – Conduct appropriate statistical analyses of data to determine the relationship between economic diversity of student populations and student achievement. | 04/07/03-05/07/03 | Testing             | \$1600.00<br>(\$50/hour)     |
| Stanley Brown     | Technical assistance and monitoring for Region II TAC Administration  | 10/15/03-12/10/03 | Region II TAC Admin | \$4500.00                    |