

**REGULAR SCHOOL BOARD MEETING
Kirby-Smith Center**

**OCTOBER 21, 2003
Tuesday, 6 p.m.**

The mission of the Alachua County school district, the vital force in the heart of northern Florida, is to guarantee each student will excel in every chosen arena through an education system characterized by compassion and integrity, an engaging curriculum tailored to meet individual needs and aspirations, application of innovative approaches, and the courage to continuously form and reform to meet every new challenge.

AGENDA

- A. CALL TO ORDER--PLEDGE OF ALLEGIANCE**
- B. APPROVAL OF MINUTES OF BOARD MEETING OF OCTOBER 7, 2003**
- C. ADOPTION OF AGENDA**
- D. BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS**
- E. RECOGNITION(S)—2003 Education’s Unsung Heroes Award – Steven Noll Costello**
- F. CITIZEN INPUT** *(Fifteen (15) minutes will be provided for citizens to address the Board prior to the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*
- G. SCHEDULED AGENCIES** *(This provides agencies the opportunity to address the Board prior to the regular business meeting. Approximately ten (10) minutes will normally be scheduled for each agency.)*
 - 1. Alachua County Veterans Day Celebration Jim McCawley
 - 2. ACEA Paulson
- H. PRESENTATION(S)/REPORT(S)**
 - 1. Budgeting/Financial Update Tougaw
 - 2. Zoning Update Tougaw

The Regular Board Meeting will be recessed.

PUBLIC HEARING--*(This is the opportunity for the public to present testimony on this issue. It is requested that speakers keep their comments to approximately three (3) minutes.)* A public hearing has been scheduled for 6:30 p.m. to consider proposed new Policy 9.13, Family Involvement.

The Public Hearing will be adjourned and the Regular Board Meeting reconvened.

- I. ACTION ITEMS**
 - 1. Proposed New School Attendance Zone Line Changes—First Reading..... Tougaw

RECOMMENDED ACTION: The administration recommends that the School Board approve a public hearing for 6 p.m., November 13, 2003, Gainesville High School, on proposed new School Attendance Zone Line Changes.

- 2. Proposed Amendment to Policy 7.31, Purchasing and Bidding—First Reading .. Robinson/Hackett

The amendment provides for consideration of prices available through the state’s on-line procurement system. Local preference will also be discussed.

RECOMMENDED ACTION: The administration recommends that the School Board schedule a public hearing 6:30 p.m., November 4, 2003, to consider proposed amendment to Policy 7.31, Purchasing and Bidding.

- 3. Option to Purchase Real Property Gable

The Board has received an option from the Nubin Heirs to purchase a 5-acre parcel of property adjacent to Archer Community School in Archer, Florida, at a price of \$50,100. Funds have been budgeted under Capital Outlay.

RECOMMENDED ACTON: The administration recommends that the School Board enter into contract for the purchase of the property adjacent to Archer Community School.

J. CONSENT AGENDA

RECOMMENDED ACTION: The superintendent recommends that the School Board approve the Consent Agenda as described in items 1-13.

- 1. Employment of Personnel--Attachment A Wright
- 2. Change Order(s) Approved under Policy 8.53(1)--Attachment B Gable
- 3. Bid(s) and Requisition(s)--Attachment C Hackett
- 4. District Consultant Services—Attachment D Hackett
- 5. Purchased Products/Services—Attachment E Hackett
- 6. Donations Birkett

Target Stores	Ms. Niki Hartke	Florida Credit Union
Alachua County Public Foundation, Inc.	Lillian Swanger	Sam’s Club
Hawthorne Firefighters Aides, Inc	Isolde Lavelle	Wal-Mart Foundation
Mrs. Christy Lemak	Target of Gainesville	Debby Harris
Mr. & Mrs. Robert Hunt	Ms. Polly E. MacKay	Robert Jacobs
Mrs. Jean Cobb	UF Center for Library Automation,	Kmart
Mr. & Mrs. Jerry Benton	Brookside Partners, Inc.	Talbot PTA,
Mr. & Mrs. Fred Vyverberg	Blessed Hope Foundation of Newberry, FL., Inc.	Donna Johns
		Mike Capriulo
		Daniel VanRoy, M.D.
		General Mills

- 7. Design Development/Construction Documents for Project SBAC CD630 —Sidney Lanier Center Renovations, Buildings 2 & 3 Gable

The Rickman Partnership, Inc., Gainesville, Florida has prepared Design Development/Construction Documents for the construction of this project. It is requested that the Board approve these plans as presented.

- 8. Certificate of Final Inspection and Payment for Project SBAC CD632—Westwood Middle School Classroom Renovations Gable

The project architect and the facilities department staff have inspected this project. It is requested that the Board authorize final payment to the contractor upon total acceptance. Final contract amount is \$466,812.55.
- 9. Bus Use Agreement Shelton

This agreement is between the School Board and the University of Florida Office of Community Services to use ten school buses on October 25, 2003.
- 10. Cooperative Agreement with St. Patrick Interparish School Birkett

This agreement provides for St. Patrick Interparish School’s use of the Teacher Production Lab.
- 11. AmeriCorps—Alachua County Reads Contract Omer

This is the sixth year for district participation in the AmeriCorps Alachua County Reads! Program. This contract will fund a program manager and nine full-time and three part-time Ameri-Corps members to tutor targeted children in grades K-3.
- 12. Enhancing Technology Through Education Omer

An amendment has been prepared for submission to the Florida Department of Education for an Enhancing Education through Technology I grant. This is the second year of a formula grant that supports development and implementation of technology standards through district schools. It will provide teacher training in the standards. It is anticipated that a total of \$382,458.50 will be spent on this project.
- 13. Education for Homeless Children and Youth Omer

A proposal has been prepared for submission to the Florida Department of Education for a project grant under the Stewart B. McKinney-Bruce Vento Homeless Assistance Act. The School Board proposes to continue its program of educational services for homeless children in Alachua County. The amount required is \$94,057.

K. CITIZEN INPUT (cont’d) *(This provides citizens the opportunity to address the Board following the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)*

L. BOARD MEMBER/SUPERINTENDENT REQUESTS

M. ADJOURNMENT

NOTE: Upcoming Meetings:
 October 20, 2003, 1:30 p.m., Workshop on the No Child Left Behind Act, Kirby-Smith Center
 October 21, 2003, 9:30 a.m., Master Board Training, Sivia Center

Persons with disabilities who require assistance to participate in the meeting are requested to notify the Office of the Superintendent at (352) 955-7527 (Voice) or (800) 955-8771 (TDD) at least 48 hours in advance, so their needs can be accommodated.

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

**October 21, 2003
Appointments**

Appointee	Location	Position	Effective Date	Explanation
Anker-Lagos, Ninon	Hidden Oak Elementary	EDEP Aide I	9/26/03	Additional Unit
Brucker, Debra	Talbot Elementary	EDEP Activity Leader	9/24/03	Additional Unit
Knoblauch, Melodie	Newberry Elementary	ESE Aide	9/10/03	Additional Unit
Hicks, Barnard	Rawlings Elementary	EDEP Activity Leader	8/21/03	Promotion
Barnett, Denise	Student Services	Data Specialist	10/01/03	Reappointment
Mazon, Elizabeth	High Springs Elementary	ESE Bus Attendant	9/03/03	Reappointment
Blunt, Tonya	Buchholz High	Health-Guidance/Clerical Aide	9/15/03	Replacement
Bulko, Myrna	Newberry Elementary	Aide I	9/29/03	Replacement
Burch, Doshie	Hidden Oak Elementary	Aide I	9/17/03	Replacement
Eaton, Robert	Eastside High	ESE Aide	8/18/03	Replacement
Hager, Jill	High Springs Elementary	EDEP Activity Leader	9/26/03	Replacement
Henderson, Paula	Littlewood Elementary	Custodian	10/01/03	Replacement
Hoehn, Kristen	Littlewood Elementary	Guidance Clerical Aide	9/08/03	Replacement
Lawrence, Sharon	Talbot Elementary	ESE Aide/Custodian	10/01/03	Replacement
Long, Erica	Newberry High	Job Coach	9/29/03	Replacement
McAlister, Vicki	Lanier Center	ESE Aide	9/22/03	Replacement
McConkey, Pamela	Loften Center	Guidance/Clerical Aide	9/22/03	Replacement
Meyer, Sheila	Kanapaha Middle	Guidance/Clerical Aide & ESE Aide	9/08/03	Replacement
Mulberry, Kalita	Idylwild Elementary	ESE Aide	9/15/03	Replacement
Olson, Ashley	Buchholz High	Clerical Assistant	9/25/03	Replacement
Richardson, Johnnie	Buchholz High	ESE Aide	9/15/03	Replacement
Robinson, Richie	Lanier Center	ESE Aide	9/03/03	Replacement
Rominger, Heath	Eastside High	Guidance/Clerical Aide	9/29/03	Replacement
Standifer, Torrance	Westwood Middle	ESE Aide	9/15/03	Replacement

October 21, 2003

Appointments

Appointee	Location	Position	Effective Date	Explanation
Stubbins, Robbin	Talbot Elementary	Food Service Assistant I	9/4/03	Replacement
Watchki, Megan	Hidden Oak Elementary	Aide I	9/22/03	Replacement
Watkins, Carol	High Springs Elementary	ESE Aide	9/08/03	Replacement
Woodard, Claudette	Gainesville High	Guidance/Clerical Aide & ESE Aide	9/15/03	Replacement

**SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL**

**October 21, 2003
Other Personnel Changes**

Appointee	From	To	Effective Date	Explanation
Adams, Loyda	Family Serv. Liaison/Fearnside	Family Liaison Spec/Fearnside	9/19/03	Promotion
Bradley, Cheryl	Food Service Asst I/ Norton Elem.	Food Srv Mgr. Intern I/District FS	9/15/03	Promotion
Bradley, Mildred	Aide I/Idylwild Elementary	Attendance Officer/Instructional Adm	9/23/03	Promotion
Holder, Marion	Aide I/Newberry Elementary	Computer Lab Proct/Newberry Elem	9/29/03	Promotion
Hyde, Juanita	Programmer Analyst III/Info Res.	Systems Programmer/Info Resources	9/15/03	Promotion
Jones, Nichole	Bus Attendant/Transportation	Bus Driver/Transportation	8/18/03	Promotion
Ransom, Billy	Custodian/Eastside High	Lead Custodian/Eastside High	9/23/03	Promotion
Smylie, Marcella	Clerical Assistant/Buchholz High	ESE Aide/Buchholz High	9/15/03	Promotion
Olitsky, Mary	Guid Clerical/Aide I/Prairie View	Senior Clerical Asst/Prairie View	9/17/03	Reclassification
Pridgen, Linda	ESE Aide/A.Q. Jones	ESE Bus Attendant/A.Q. Jones	8/11/03	Reclassification
Robinson, Kanasha	EDEP Activity Leader/Talbot Elem	EDEP Center Aide/Talbot Elem	9/15/03	Reclassification
Scott-Reid, Willette	ESE Aide/A.Q. Jones	ESE Bus Attendant/A.Q. Jones	8/11/03	Reclassification
Gillman, Brianna	EDEP Activity Leader/Glen Springs	EDEP Activity Leader/Irby Elem	8/18/03	Relocation
Megdadi, Neeka	ESE Aide/Westwood Middle	ESE Aide/Littlewood Elementary	9/30/03	Relocation
Wilson, Sharon	Custodian/Santa Fe High	Custodian/Newberry High	8/27/03	Relocation
Weeks, Leslee	Payroll Specialist/Payroll	Media /CRT Aide/Hidden Oak	10/01/03	Relocation/Reclassification

SCHOOL BOARD OF ALACHUA COUNTY
DEPARTMENT OF PERSONNEL SERVICES
EMPLOYMENT OF NON-INSTRUCTIONAL/ADMINISTRATIVE PERSONNEL

October 21, 2003

Resignations, Terminations, and Leaves

Appointee	Location	Position	Effective Date	Explanations
Bell, Mileah	Rawlings Elementary	Head Start Instructor (Interim)	10/08/03	Admin. Leave without Pay - 10/08/03 - 11/04/03
Hardy, Demetra S.	Norton Elementary	Food Service Assistant I	10/07/03	Admin. Leave without Pay - 10/07/03 - 10/21/03
Markham, Shontana	Transportation Department	Bus Driver	10/07/03	Admin. Leave without Pay - 10/03-10/06/03 & 10/07/03 - 11/06/03
Pothier, M. Lynn	Glen Springs Elementary	Media Aide	9/14/03	Death
Hamilton, Veronica	Mebane Middle	ESE Aide	10/01/03	DROP
Moss, Roneder	Glen Springs Elementary	Custodian	9/30/03	DROP
Jones, Lucille	Learning Resources	Secretary	10/01/03	FMLA - 10/01/03 - 1/07/04
Jackson, Chewane	Fearnside Center	Secretary	10/16/03	Leave - 10/16/03 - 12/01/03
Legree, Sylvia	Newberry High	Custodian	8/12/03	Leave - 8/12/03 - 9/24/03
Munnerlyn, Frances	Shell Elementary	Food Service Assistant I	8/19/03	Leave - 8/19/03 - 12/31/03
Douglas, Michichi	Transportation Department	Bus Driver	9/12/03	Leave - 9/12/03 - 1/04/04
Jones, Lucille	Learning Resources	Secretary	9/15/03	Leave - 9/15/03 - 9/30/03
Augeri, Michael	Transportation Department	Mechanic	10/10/03	Resignation
Braunscheidel, Jennifer	Extended Day Enrichment Program	EDEP Activity Leader	10/02/03	Resignation
Brooks, Lisa	Eastside High	ESE Aide	9/14/03	Resignation
Eaton, Robert	Eastside High	Guidance Clerical Aide	9/18/03	Resignation

Gonzales, Bernardo	Westwood Middle	ESE Aide	6/02/0 3	Resignation
Jenkins, James	Facilities Department	Electrician	10/10/ 03	Resignation

October 21, 2003

Resignations, Terminations, and Leaves (contd.)

Appointee	Location	Position	Effective Date	Explanations
Johnson, Precious	Transportation Department	Bus Driver	9/30/03	Resignation
Robinson, Rhonda	Gainesville High	Custodian	9/30/03	Resignation
Sullivan, Natalie	Transportation Department	Bus Driver	9/19/03	Resignation
Vaughn, Maureen	Transportation Department	Bus Driver	9/29/03	Resignation
Elmore, Robert	Facilities Department	Construction Inspector	12/31/03	Retirement
Neal, Ewell	Facilities Department	HARV/Electrician Tech	9/30/03	Retirement
Days, Velma	Eastside High	Food Service Assistant II	9/08/03	Return to Active Duty
Pringle, Carrie	Littlewood Elementary	Food Service Assistant I	9/15/03	Return to Active Duty
Alsobrook, Tatum	Rawlings Elementary	EDEP Activity Leader	6/01/01	Termination
Briones, Nicanor	Transportation Department	Bus Driver	9/29/03	Termination
Hardy, Demetra S.	Norton Elementary	Food Service Assistant I	10/22/03	Termination
King, Darlene	Transportation Department	Bus Driver	10/08/03	Termination
McKinney, Deborah	Hawthorne Jr/Sr High	Food Service Assistant I	10/08/03	Termination
Scism, Jearl	P.K. Yonge	Food Service Assistant I	8/29/03	Termination
Wright, Erica	Duval Elementary	ESE Aide	6/04/03	Termination

October 21, 2003
AGENDA ATTACHMENT

APPROVED CONSTRUCTION CONTRACT CHANGE ORDERS

- (2) Change Order Number Two for Project SBAC A0234—Lincoln Middle School Locker Room Remodeling

On October 3, 2003, the Superintendent authorized execution of Change Order Number Two to the construction contract. This change order adds \$7,903.04 to the contract, revising the contract total to \$464,332.09, and represents costs for: catch basins in the south sidewalk; automatic flush valves; and roof-mounted electrical receptacles at air conditioning units. This change order adds no calendar days to the contract time.

STATE BOARD RULE AUTHORIZED PURCHASE, 6A-1.012(5) and 6A-1.012(10)

A. RENTAL PRINTERS

**(State of Florida Contract #250-000-03-1)
Information Resources Department
(General Fund)**

The Information Resources Department is currently renting two DP65 high-speed printers under a four-year agreement with Xerox Corporation, which was approved by the School Board on May 7, 2001. Total monthly rental costs average approximately \$4,537.39.

Xerox has proposed replacing this equipment with the latest generation of high-speed printers, the DP75MX, under a new five-year rental agreement pursuant to State of Florida Contract #250-000-03-1. Total monthly rental costs for the new equipment will average approximately \$4,133, a savings of \$400 per month over the current rental contract rate, and include full service maintenance and supplies, except paper and staples. The estimated annual value of the contract is \$\$49,596.

BID OPENED 3:00 PM, SEPTEMBER 23, 2003

**B. PROPANE GAS REPAIRS AND
RENOVATIONS**

**(BID#04-10)
Facilities Department
(SIT Funds)**

Bid establishes fixed unit prices to repair and renovate gas lines and equipment at Archer Community School, Camp Crystal Lake, Lofton High School, Newberry High School, Santa Fe High School, and Shell Elementary School. The contract performance period begins October 21, 2003, and all renovations and repairs will be completed on or about March 1, 2004.

7 Bids Solicited
3 Bids Received

Recommend award be made to the LPG Mechanical Contractors, Inc., the low responsive and responsible bidder in the amount of \$105,064.51.

BID OPENED 3:00 PM, SEPTEMBER 30, 2003

**C. HARDWARE AND FASTENERS -
ANNUAL CONTRACT**

**(BID#04-12)
Facilities Department
(Various Funds)**

Bid establishes fixed unit prices to furnish and deliver various types of hardware and fasteners (including anchors, bolts, door stops, hasps, hinges, nails, screws, nuts, and washers) to the Facilities Department warehouse on an as-needed basis. The term of the contract is October 21, 2003 through September 30, 2004.

14 Bids Solicited
1 Bid Received

Recommend award be made to the Florida Fasteners & Tool Co., Inc, the low responsive and responsible bidder. The estimated annual value of the contract is \$42,203.46.

D. TREE SERVICE - ANNUAL CONTRACT

**(BID #03-24)
Facilities Department
(Various Funds)**

Bid establishes daily and hourly crew rates (3-man crew, Journeyman, and Ground Crew Person) for tree services (removal, trimming, stump grinding, and debris disposal) to be ordered on an as needed basis by the Facilities Department to maintain District grounds.

Recommend bid with **Nippers Quality Tree Service** be renewed for the period beginning January 1, 2004 and ending December 31, 2004. The estimated annual value of the contract is \$24,000.

- 1. TO: DELL MARKETING LP**
FOR: 30 Dell Optiplex GX260T microcomputers @ \$1100 each for use in Buchholz High School classrooms.
AMOUNT: **\$33,000.00** (6A-1.012(5); State of Florida Contract #250-000-03-1)
FUNDS: 0420-9403, '03-04 Carl Perkins Grant
REQUESTED BY: **Vocational Education**
- 2. TO: LEAPFROG SCHOOLHOUSE**
FOR: Language First education software used to develop English oral language and vocabulary skills in Gainesville High School, Westwood Middle School, Williams Elementary School, Finley Elementary School, and Talbot Elementary School classrooms.
AMOUNT: **\$42,199.92** (6A-1.012(7); Educational Software)
FUNDS: 0420-0151, -0141, -0111, -0031, -0561; Emergency Immigrant Education Grant
REQUESTED BY: **Curriculum Department**
- 3. TO: SCHOLASTIC INC.**
FOR: Read 180 Stage B and C reading software, with on-site training and service, for Hawthorne High School Classrooms.
AMOUNT: **\$42,384.05** (6A-1.012(7); Educational Software)
FUNDS: 0420-9455, '03-04 IDEA Grant
REQUESTED BY: **ESE DEPARTMENT**
- 4. TO: MICANOPY AREA COOPERATIVE SCHOOL, EINSTEIN MONTESSIRI SCHOOL, EXPRESSIONS LEARNING ARTS ACADEMY, ONE ROOM SCHOOL HOUSE, INC.**
FOR: Title I instructional personnel for 4 charter schools, including salary and benefits.
AMOUNT: **\$130,559.81**
FUNDS: 0420-0951, -0955, -0956, -0950; Title I Grant
REQUESTED BY: **Title I Department**

DISTRICT CONSULTANT SERVICES [School Board of Alachua County Policies, Ch. 7, Section 7.31(3)(d)]

CONSULTANT	DESCRIPTION OF SERVICES	TERM	DEPARTMENT	PURCHASE ORDER AMOUNT
Pamela Sebree	Payroll Software Training Consultant To be used as-needed	thru 12/31/03	Payroll Department	\$900.00 (\$75.00/hr)

PURCHASED PRODUCTS/SERVICES; \$12,500 TO \$24,999

(Period: 09/24/03-10/07/03)

P. O. #	FUND	AMOUNT	VENDOR NAME	PRODUCTS/SERVICES PURCHASED	DEPARTMENT	STATUS
P070419	0397 (Food Service)	\$23,380.00	ARCO Food Service Supply Company	Cafeteria Refrigerators, Milk Coolers, Warming Cabinets	Food Service	Bid #03-23
P070497	0100 (General)	\$13,500.00	Barnard Software, Inc.	TCP/IP and FTP Software Enabler	Information Resources	Information Technology
P069613	0420 (ESE)	\$16,000.00	High Scope Educational Research Foundation	Pre-School Training Consultant for 22 District staff	ESE Department	Educational Services