



Creating a Strong Password

Infinite Campus contains extensive information on students and staff of Alachua County Public Schools. Creating a strong password is very important to maintain the security of these data. A strong password should have the following characteristics:

- It should appear to be a random string of characters. It should not be any word that can be found in a dictionary or general text.
- Make it long. Eight (8) characters should be the minimum.
- Combine letters, numbers and symbols.
- Don't forget the <Shift> key. Using this allows you to use upper and lower case letters as well as the symbols above the numbers.
- Make sure its something you can remember.

Example: Easy to remember password.

Phrase: **go gators 2008**

Remove spaces – **gogators2008**

Substitute an 8 for 'at' – **gog8tors2008**

Capitalize certain letters – **GoG8tors2008**

Hold down the <Shift>when you type the final numbers – **GoG8tors@))***

Voila! Easy to remember, hard to guess!